

# PROXY FORM



**HARTALEGA HOLDINGS BERHAD**  
**Registration No. 200601022130 (741883-X)**  
 (Incorporated in Malaysia)

\*I/\*We .....  
 (Full Name in Block Capitals)

of.....  
 (Address)

Mobile Number:..... Email Address:.....

being a member/members of Hartalega Holdings Berhad, hereby appoint:

1) Name of proxy:.....NRIC No: .....  
 (Full Name in Block Capitals)

Address:..... No. of shares represented:.....

Mobile Number:..... Email Address:.....

2) Name of proxy:.....NRIC No: .....  
 (Full Name in Block Capitals)

Address:..... No. of shares represented:.....

Mobile Number:..... Email Address:.....

or, \*the Chairman of the Meeting as \*my/\*our proxy to vote for \*me/\*us on \*my/\*our behalf at the **Fifteenth (15<sup>th</sup>) Annual General Meeting of Hartalega Holdings Berhad** to be conducted fully virtual from the online meeting platform at <https://meeting.boardroomlimited.my> provided by Boardroom Share Registrars Sdn Bhd on Tuesday, 7 September 2021, at 9.30 a.m. or at any adjournment thereof.

\*My/\*Our Proxy(ies) is/are to vote as indicated below:

NO.	RESOLUTIONS	FOR*	AGAINST*
1	To approve the payment of a final dividend of 19.75 sen per share single tier.		
2	To approve the payment of Directors' Fees of RM1,350,000, and benefits of RM36,250, for the financial year ended 31 March 2021.		
3	To approve the payment of Directors' Fees of up to RM1,980,000 and benefits of up to RM53,500, from 1 April 2021 until the next Annual General Meeting.		
4	To re-elect Mr. Kuan Mun Keng as Director		
5	To re-elect Dato' Tan Guan Cheong as Director		
6	To re-elect Mr. Razman Hafidz bin Abu Zarim as Director		
7	To re-appoint DELOITTE PLT (LLP0010145-LCA) (AF0080) as Auditors of the Company and to authorise the Directors to determine their remuneration.		
8	<b>Special Business</b> - Authority to Issue Shares Pursuant to Section 75 and 76 of the Companies Act 2016.		
9	<b>Special Business</b> - Authority for purchase of own shares by the Company		
10	<b>Special Business</b> - Authority to continue in office, Dato' Tan Guan Cheong as Independent Non-Executive Director		

(Please indicate with an "X" in the appropriate space above how you wish your votes to be cast. If you do not do so, the Proxy will vote or abstain from voting at his/her discretion.)

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2021

Number of shares held	
CDS Account No.	

Signature / Seal of Shareholders: \_\_\_\_\_

[\*Delete if not applicable]

**Notes:**

- (A) The Agenda item is meant for discussion only as the provision of Section 340(1)(a) of the Companies Act 2016 does not require a formal approval of the shareholders for the Audited Financial Statements. Hence, this agenda item is not put forward for voting.
- (1) A member of the Company entitled to attend and vote at this Meeting is entitled to appoint a proxy or proxies (or being a corporate member, a corporate representative) to attend and vote in his stead. A proxy may but need not be a member of the Company. There shall be no restriction as to the qualification of the proxy.
- (2) Subject to Note (3) below, where a member appoints two (2) or more proxies, the appointments shall be invalid unless he specifies the proportion of his shareholding to be represented by each proxy.
- (3) The instrument appointing a proxy in the case of an individual shall be signed by the appointor or his attorney or in the case of a corporation executed under its common seal or signed on behalf of the corporation by its attorney duly authorised.
- (4) Where a member of the Company is an exempt authorised nominee which holds ordinary shares in the Company for multiple beneficial owners in one securities account ("omnibus account") as defined under the Securities Industry (Central Depositories) Act 1991, there is no limit to the number of proxies which the exempt authorised nominee may appoint in respect of each omnibus account it holds.
- (5) Where the Form of Proxy is executed by a corporation, it must be executed under its seal or under the hand of its attorney.
- (6) The Securities Commission Malaysia had on 16 July 2021, revised the Guidance Note and Frequently Asked Questions ("FAQ") on the conduct of General Meetings for Listed Issuers which was originally issued on 18 April 2020 ("the Revised Guidance Note and FAQ") to require all meeting participants of a fully virtual general meeting including the Chairperson of the meeting, board members, senior management and shareholders to participate in the meeting online. Physical gatherings no matter how small are prohibited. According to the Revised Guidance Note and FAQ, an online meeting platform can be recognised as the meeting venue or place under Section 327(2) of the Companies Act 2016 provided that the online platform is located in Malaysia. Please follow the procedures as stipulated in the Administrative Details for the Meeting in order to register, participate and vote virtually.
- (7) The instrument appointing a proxy and the power of attorney or other authority (if any) under which it is signed, or a notarially certified copy of that power or authority, must, to be valid, be deposited at the office of the Share Registrar, Boardroom Share Registrar Sdn Bhd at Ground Floor or 11th Floor, Menara Symphony, No. 5, Jalan Prof. Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor Darul Ehsan, Malaysia or via electronic means through the Boardroom Smart Investor Portal at <https://investor.boardroomlimited.com> (Please follow the procedures as stipulated in the Administrative Details) not less than forty-eight (48) hours before the time appointed for holding of the meeting or at any adjournment thereof.
- (8) Shareholders and proxies would need to register as a user on the Boardroom Smart Investor Portal first before they can request for the Remote Participant User ID and password to virtually attend, participate, speak and vote at the above Meeting, in accordance with Administrative Details.
- (9) Only a depositor whose name appears on the Record of Depositors as at 30 August 2021 shall be entitled to attend the said meeting and to appoint a proxy or proxies to attend, speak and/or vote on his/her behalf.
- (10) Pursuant to Clause 58 of the Constitution of the Company, all resolutions set out in this Notice will be put to vote by way of poll.

**Personal Data Policy**

By registering for the remote participation and electronic voting meeting and/or submitting the instrument appointing a proxy(ies) and/or representative(s), the member of the Company has consented to the use of such data for purposes of processing and administration by the Company (or its agents); and to comply with any laws, listing rules, regulations and/or guidelines. The member agrees that he/she will indemnify the Company in respect of any penalties, liabilities, claims, demands, losses and damages as a result of the shareholder's breach of warranty.

fold here

---

Stamp

**HARTALEGA HOLDINGS BERHAD**  
Registration No. 200601022130 (741883-X)

Boardroom Share Registrars Sdn Bhd  
11<sup>th</sup> Floor, Menara Symphony  
No. 5, Jalan Prof. Khoo Kay Kim  
Seksyen 13, 46200, Petaling Jaya  
Selangor Darul Ehsan

---

fold here