



SENTRAL REIT

(A real estate investment trust constituted under the laws of Malaysia)

**ADMINISTRATIVE DETAILS FOR 10TH ANNUAL GENERAL MEETING ("10TH AGM") OF
SENTRAL REIT, TO BE CONDUCTED IN A VIRTUAL MANNER THROUGH LIVE STREAMING FROM THE
BROADCAST VENUE AT KL SENTRAL ROOM, LEVEL 30, MENARA ALLIANZ SENTRAL,
NO. 203, JALAN TUN SAMBANTHAN, KUALA LUMPUR SENTRAL, 50470 KUALA LUMPUR ON
WEDNESDAY, 6 APRIL 2022 AT 10.00 A.M.**

In light of the Coronavirus Disease 2019 (COVID-19) pandemic and as part of the safety measures and control for the well-being of the unitholders of Sentral REIT as well as the employees and Directors of Sentral REIT Management Sdn Bhd (formerly known as MRCB Quill Management Sdn Bhd) ("the Manager"), the 10th AGM of Sentral REIT will be held as a virtual meeting through live streaming and online remote voting using the Remote Participation and Electronic Voting ("RPEV") Facility. This is in line with the Guidance and FAQs on the Conduct of General Meetings for Listed Issuers issued by the Securities Commission Malaysia on 18 April 2020, as revised or amended from time to time.

Please note that it is your responsibility to ensure the stability of your internet connectivity throughout the 10th AGM as the quality of the live webcast and online remote voting are dependent on your internet bandwidth and stability of your internet connection.

NO UNITHOLDERS/PROXIES/CORPORATE REPRESENTATIVES/ATTORNEYS from the public shall be physically present nor admitted at the Broadcast Venue on the day of the 10th AGM.

1. RECORD OF DEPOSITORS FOR ATTENDANCE AT THE 9TH AGM

- Only Depositors whose names appear on the Record of Depositors as at **31 March 2022** shall be entitled to participate at the 10th AGM or appoint a proxy(ies) to attend and vote on their behalf.

2. REMOTE PARTICIPATION AND ELECTRONIC VOTING ("RPEV")

- All members including individual members, corporate unitholders, authorised nominees and exempt authorised nominees shall use the RPEV facility to participate and vote remotely at the online AGM.
- You will be able to view a live webcast of the AGM proceedings, pose questions to the board, and submit your votes in real-time whilst the meeting is in progress.
- Kindly follow the steps below on how to **request for a login ID and password**. Please note that unitholders are required to request for a Login ID and password if they intend to participate in the online AGM.

Procedure	Action
BEFORE THE 10TH AGM DAY	
Step 1 – Register Online with Boardroom Smart Investor Portal (for first time registration only) <i>[Note: If you have already signed up with Boardroom Smart Investor Portal, you are not required to register again. You may proceed to Step 2 to submit your request for Remote Participation user ID and password.]</i>	<ol style="list-style-type: none">Access Boardroom's website https://investor.boardroomlimited.com/Click <<Login>> and click <<Register>> to sign up as a user.Complete registration and upload softcopy of your MyKAD (front and back) or your Passport in JPEG or PNG format.Please enter a valid email address and wait for Boardroom's email verification.Your registration will be verified and approved within one business day and an email notification will be sent to you.

Procedure	Action
<p>Step 2 – Submit Request for Remote Participation User ID and Password</p> <p><i>[Note: The registration for remote access will be opened on Monday, 28 February 2022 (Date of Notice of AGM) until Monday, 4 April 2022 (2 days before the AGM).</i></p>	<p>Individual Members</p> <ul style="list-style-type: none"> - Log in to https://investor.boardroomlimited.com/ using your user ID and password from Step 1 above. - Select “CENTRAL REIT (10TH) ANNUAL GENERAL MEETING” from the list of Corporate Meetings and click “Enter”. - Click on “Register for RPEV” - Read and agree to the General Terms & Conditions and click “Next”. - Enter your CDS Account and thereafter submit your request. <p>Corporate Unitholders</p> <ul style="list-style-type: none"> - Write in to bsr.helpdesk@boardroomlimited.com by providing the name of Member, CDS Account Number accompanied with the Certificate of Appointment of Corporate Representative or Form of Proxy to submit the request. - Please provide a copy of the Corporate Representative’s MyKad (Front and Back) as well as his/her email address. <p>Authorised Nominees and Exempt Authorised Nominees</p> <ul style="list-style-type: none"> - Write in to bsr.helpdesk@boardroomlimited.com by providing the name of Member, CDS Account Number accompanied with the Form of Proxy to submit the request. - Please provide a copy of Proxy holder’s MyKad (Front and Back) as well as his/her email address a. You will receive a notification from Boardroom that your request has been received and is being verified. b. Upon verification against the General Meeting Record of Depositories as at 31 March 2022, you will receive an email from Boardroom either approving or rejecting your registration for remote participation. c. You will also receive your remote access user ID and password along with the email from Boardroom, if your registration is approved. d. Please note that the closing time to submit your request is at 10.00 a.m. on Monday, 4 April 2022 (48 hours before the commencement of the AGM).
ON THE 10TH AGM DAY (WED, 6 APRIL 2022)	
<p>Step 3 – Login to Meeting Platform</p> <p><i>[Please note that the quality of the connectivity to Virtual Meeting Portal for the live web cast as well as for remote online voting is highly dependent on the bandwidth and the stability of the internet connectivity available at the location of the remote users.]</i></p>	<ul style="list-style-type: none"> a. The Meeting Platform will be opened for login one (1) hour before the commencement of the 10th AGM at 9.00 a.m. on Wednesday, 6 April 2022 b. The Meeting Platform can be accessed via any one of the following manner: <ul style="list-style-type: none"> • Scan the QR Code provided in the email notification; or • Navigate to the website at https://meeting.boardroomlimited.my/ c. Enter the Meeting ID No. and sign in with the user ID and password provided in the confirmation email from Boardroom.

Unitholders who are unable to participate in our online AGM are encouraged to appoint the Chairman of the Meeting as their proxy to vote on their behalf.

3. PROXY

- The 10th AGM will be conducted virtually. If you are unable to participate the 10th AGM, you may appoint the Chairman as proxy and indicate the voting instructions in the Proxy Form.
- If you wish to appoint proxy(ies) to participate in the 10th AGM using the RPEV Facility, please submit your Proxy Form, either by hand or by post to the following address, or by electronic mail to azeela@mrcb.com / irene@mrcb.com or fax to (603) 27807668, not less than 48 hours before the time appointed for holding the 9th AGM or any adjournment thereof, otherwise the Proxy Form shall be treated as invalid:

Sentral REIT Management Sdn Bhd
Level 33A, Menara NU 2,
No. 203, Jalan Tun Sambanthan,
Kuala Lumpur Sentral,
50470 Kuala Lumpur

- Unitholder who has appointed a proxy or attorney or authorised representative to participate at the 10th AGM via the RPEV Facility must ensure that his/her proxy or attorney or authorised representative register himself/herself at the Registrar Portal prior to the 10th AGM.

4. PARTICIPATION THROUGH LIVE WEBCAST, QUESTION AND VOTING AT THE ONLINE AGM

- The Chairman and the Board of Directors will endeavour their best to respond to the questions submitted by unitholders which are related to the resolutions to be tabled at the 10th AGM, as well as the financial performance and prospects of the Sentral REIT.

Participate	a. If you would like to view the live webcast, select the broadcast icon. b. If you would like to ask a question during the 10 th AGM, select the messaging icon. c. Type your message within the chat box, click the send button once completed.
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- The voting will be conducted by way of electronic polling ("e-Polling") in accordance with Paragraph 8.29A of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad. Sentral REIT has appointed Boardroom as the Poll Administrator to conduct the e-Polling, and an Independent Scrutineer will verify and validate the poll results.
- During the AGM, the Chairman of the Meeting will invite the Poll Administrator to brief participants on the e-Polling housekeeping rules.
- The voting session will commence as soon as the Chairman calls for the poll to be opened and until such time when the Chairman announces the closure of the poll.

Voting	a. Once voting is opened, the polling icon will appear with the resolutions and voting options for your selection until the Chairman declares the end of the voting session. b. To exercise your vote, select your voting option. A confirmation message will appear to show that your vote has been received. c. To change your vote, re-select your voting option. d. If you wish to cancel your vote, please press "Cancel"
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- Upon the conclusion of the poll session, the Independent Scrutineer will verify and announce the poll results followed by a declaration by the Chairman of the Meeting whether the resolutions put to vote were successfully carried or not.

5. PRESENTATION AT THE ONLINE AGM

Unitholders who participate in the online AGM will be able to view the Sentral REIT's presentation or slides via the live web streaming.

6. PROCEDURE OF THE ONLINE AGM

The Login User Guide for participation, posing questions and voting at the 10th AGM, will be emailed to you together with your remote access user ID and password once your registration has been approved.

No recording or photography of the AGM proceedings is allowed without the prior written permission of Sentral REIT or the Manager.

You must ensure that you are connected to the internet at all times in order to participate and vote when the AGM has commenced. Therefore, it is your responsibility to ensure that connectivity for the duration of the meeting is maintained. **Kindly note that the quality of the live streaming is dependent on the bandwidth and stability of the internet connection at the location of the remote participants.**

7. DOOR GIFTS

There will be no door gift(s) for members / proxies who participate in the AGM.

8. ANNUAL REPORT 2021

- The following documents are available at <https://sentralreit.com> for your preview.
 - (i) Sentral REIT Annual Report FY2021
 - (ii) Sentral REIT Governance Report 2021
 - (iii) Notice of the 10th AGM
 - (iv) Proxy Form
- If you need a copy of the printed Annual Report FY2021, kindly request by submitting the Request Form attached or through telephone/email to our Share Registrar at the number/email address given below:

Boardroom Share Registrars Sdn. Bhd.
 Registration No: 199601006647 (378993-D)
 11th Floor, Menara Symphony
 No. 5, Jalan Prof. Khoo Kay Kim, Seksyen 13,
 46200 Petaling Jaya, Selangor, Malaysia.
 Tel : +603 7890 4700
 Fax: +603 7890 4670
 Email: BSR.Helpdesk@boardroomlimited.com

9. GENERAL ENQUIRIES

For enquiries on the administrative details of this meeting, please contact the following persons during office hours on Mondays to Fridays:

Company	Personnel	Email and Contact Number
Sentral REIT	<p><i>For Investor Relations</i> Puan Joyce Loh</p> <p><i>For members' enquiries</i> Puan Irene Ho</p> <p>Puan Norazeela Hasan</p>	<p>joyce.loh@sentralreit.com Tel: 603 2859 7175</p> <p>irene@mrcb.com Tel: 603 2786 8061</p> <p>azeela@mrcb.com Tel: 603 2786 8057</p>
Boardroom Share Registrar Sdn. Bhd. <i>- For members/proxies' enquiries</i> <i>- For assistance relating to the electronic lodgement of proxy form of AGM as well as RPEV</i>		<p>bsr.helpdesk@boardroomlimited.com Tel: 603 7890 4700 Fax: 603 7890 4670</p>