

Administrative Guide

for the 43rd Annual General Meeting (43rd AGM)

- Day and Date** : Wednesday, 6 May 2026
- Time** : 10.00 a.m.
- Mode of Meeting** : The 43rd Annual General Meeting (43rd AGM) of Bank Islam Malaysia Berhad (Bank Islam) will be conducted on a **hybrid mode** in line with the Securities Commission Malaysia (SC) and Bursa Malaysia Berhad's (Bursa) directive on the Conduct of General Meetings for Public Listed Companies issued on 30 August 2024.
- Venue** : Grand Ballroom, Level 3, Pullman Kuala Lumpur City Centre Hotel & Residences, Jalan Conlay, 50450 Kuala Lumpur
- Meeting Platform** : Boardroom Share Registrars Sdn Bhd (Boardroom)'s website at <https://meeting.boardroomlimited.my> with Remote Participation and Electronic Voting ("RPEV") facilities
- Mode of Communication** :
1. Shareholders may pose questions one (1) hour before and during live streaming at <https://meeting.boardroomlimited.my>, which is from 9.00 a.m. on Wednesday, 6 May 2026.
 2. Shareholders may submit questions in advance commencing from 6 April 2026 and in any event no later than 10.00 a.m., 4 May 2026 via Boardroom's website at <https://investor.boardroomlimited.com> using the same user ID and password provided in Step 2 under Annexure on the Voting Procedure, and select "SUBMIT QUESTION" to pose questions.

DEAR SHAREHOLDERS,

With reference to the revised 'Guidance Note and FAQs on the Conduct of General Meetings for Listed Issuers' issued by the Securities Commission Malaysia (SC's Guidance) on 7 April 2022, listed issuers are encouraged to continue leveraging technology in conducting general meetings.

With the RPEV facilities, you may exercise your right as a member of the Company to participate remotely (including pose questions to the Board of Directors and/or Management of the Company) and vote via electronic voting at the 43rd AGM.

Kindly ensure that you are connected to the internet at all times in order to participate and vote when the 43rd AGM has commenced. Therefore, it is your responsibility to ensure that connectivity for the duration of the meeting is maintained. The quality of the live webcast is dependent on the bandwidth and stability of the internet connection of the participants.

INTEGRATED ANNUAL REPORT 2025

As part of our commitment to sustainable practices, the Integrated Annual Report ("IAR") 2025 and the following documents are available on Bursa Malaysia Berhad's website at www.bursamalaysia.com under Company Announcements of Bank Islam Malaysia Berhad and also at the Company's website at www.bankislam.com

- i. EBook;
- ii. Corporate Book;
- iii. Financial Statements;
- iv. Corporate Governance ("CG") Report 2025.
- v. Notice of the 43rd AGM;
- vi. Form of Proxy; and
- vii. Administrative Guide for the 43rd AGM.

VOUCHERS/DOOR GIFTS

There will be no voucher(s) or any door gift(s) for shareholders/proxies who participate in the 43rd AGM.

MEETING PARTICIPATION

(i) Physical Attendance

All member(s), proxy(ies), corporate representative(s) or attorney(s) who wish to attend and participate at the 43rd AGM physically are required to register for the meeting at the Meeting Venue.

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(ii) Virtual Attendance

Shareholders can participate in our 43rd AGM by registering online via Boardroom Smart Investor Portal at <https://meeting.boardroomlimited.my>.

PROCEDURE OF THE 43RD AGM TO REMOTE PARTICIPATION

1. The Login User Guide for participation, posing questions and voting guide at the 43rd AGM, will be emailed to you together with your remote access user ID and password once your registration for 43rd AGM has been approved.
2. The Chairman and the Board of Directors will endeavour their best to respond to the questions submitted by the Shareholders which are related to the resolutions to be tabled at the live streaming of the 43rd AGM, as well as financial performance/prospect of the Company.
3. The 43rd AGM will start promptly at 10.00 a.m.
4. The resolutions set out in the Notice of the 43rd AGM will be considered at the 43rd AGM and you will vote on these resolutions. You are able to view the Company's presentation slides via the live streaming.
5. Shareholders may begin voting on each proposed resolution at 10.00 a.m. on Wednesday, 6 May 2026 (for both physical and virtual attendance) during the live streaming of the 43rd AGM, following the Chairman's announcement of the poll's opening. Shareholders are advised to submit their votes before the poll closes.
6. No recording or photography of the live streaming of the 43rd AGM proceedings is allowed without the prior written permission of the Company.
7. You must ensure that you are connected to the internet at all times in order to participate and vote when live streaming of the 43rd AGM has commenced. Kindly note that the quality of the live streaming is dependent on the bandwidth and stability of the internet connection at the location of the remote participants.

ENTITLEMENT TO PARTICIPATE AND VOTE

In respect of deposited securities, only members whose names appear on the Record of Depositors on 29 April 2026 (General Meeting Record of Depositors) shall be eligible to participate the Meeting or appoint proxy(ies) to participate on his/her behalf.

APPOINTMENT OF PROXY

1. Shareholders entitled to participate and vote at the 43rd AGM is entitled to appoint proxy(ies) to participate and vote in his/her stead. If you are not able to participate in the 43rd AGM remotely, you are encouraged to appoint the Chairman of the Meeting as your proxy and indicate the voting instruction in the Form of Proxy.
2. If you wish to attend the 43rd AGM yourself, please do not submit any Proxy Form. You will not be allowed to attend the 43rd AGM together with a proxy appointed by you.
3. You may download the Form of Proxy from our website at www.bankislam.com
4. The Proxy Form and/or documents relating to the appointment of proxy for the 43rd AGM shall be deposited or submitted in the following manner not less than 48 hours before the time for holding the 43rd AGM or no later than Monday, 4 May 2026 at 10.00 a.m. in accordance with the Company's Constitution:

(i) In hard copy form

The Proxy Form, Corporate Representative, Power of Attorney or other authority, if any, under which it is signed or a notarially certified copy of that power of authority shall be deposited at the office of the Share Registrar of the Company, Boardroom Share Registrars Sdn Bhd, 11th Floor, Menara Symphony, No. 5, Jalan Prof. Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor Darul Ehsan or by fax to +603-7890 4670.

(ii) By Boardroom Smart Investor Portal

Online via the Boardroom Smart Investor Portal at <https://investor.boardroomlimited.com>, which is free and available to all individual Depositors.

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REVOCAION OF PROXY

If you have submitted your Proxy Form prior to the AGM and subsequently decide to appoint another person or wish to participate in the live streaming of the 43rd AGM by yourself, please write in to bsr.proxy@boardroomlimited.com to revoke the earlier appointed proxy not less than 48 hours before the time for holding the 43rd AGM or no later than Monday, 4 May 2026 at 10.00 a.m. Upon the revocation, your proxy(ies) will not be allowed to participate in the 43rd AGM. In such an event, you should advise your proxy(ies) accordingly.

LODGEMENT OF PROXY FORM VIA BOARDROOM SMART INVESTOR PORTAL

Step 1 – Register Online with Boardroom Smart Investor Online Portal (for first-time registration only)

- a) Access website <https://investor.boardroomlimited.com>
- b) Click Register to sign up as a user.
- c) Complete the registration and upload a softcopy of your MyKAD (for Malaysia) front and back or Passport (for non-Malaysia) in JPEG, PNG or PDF format.
- d) Please enter a valid email address and wait for Boardroom’s email verification.
- e) Your registration will be verified and approved within one business day and an email notification will be provided.

Step 2 – e-Proxy Lodgement

- a) Login to <https://investor.boardroomlimited.com> using your User ID and Password above.
- b) Select and click on Corporate Meeting Go to “BANK ISLAM 43RD ANNUAL GENERAL MEETING” and click Enter.
- c) Go to “PROXY” and click on Submit eProxy Form.
- d) Read and agree to the Terms & Conditions.
- e) Enter your CDS account number and insert the number of securities.
- f) Appoint your proxy(ies) or the Chairman of the AGM and enter the required particulars for your proxy(ies).
- g) Indicate your voting instructions – For, Against or Abstain, otherwise your proxy(ies) will decide your votes.
- h) Review and confirm your proxy(ies) appointment.
- i) Click Submit.
- j) Download or print the e-Proxy form acknowledgment.

VOTING PROCEDURE

Please refer to the Annexure on the Voting Procedure prepared by Boardroom together with this Administrative Details.

COMMUNICATION GUIDANCE

Shareholders are also reminded to refer to the Company’s website and announcements at www.bankislam.com for any changes to the arrangements of the live streaming of the 43rd AGM.

OTHER INFORMATION FOR PHYSICAL ATTENDANCE AT THE 43RD AGM

1. Travel Arrangement

You are encouraged to opt for sustainable travel options, including e-hailing services or carpooling, when travelling to the Meeting Venue as part of ongoing ESG and carbon-reduction initiatives.

If you consider to drive your own vehicle, parking bays are available at the hotel building subject to the availability of parking spaces at the material time. Kindly note that parking fees are to be borne by shareholders and will not be reimbursed by the Company. Parking fees at the venue is available at a flat parking rate of RM12.00 per entry will be charged, subject to validation at the registration counter.

2. Registration

- (a) Registration will start at 8.00 a.m. on Wednesday, 6 May 2026 at the Meeting Venue and will end at a time announced by the Chairman of the Meeting. You are encouraged to be punctual.
- (b) Please present your original MyKAD or passport (foreigner) for registration.
- (c) No person will be allowed to register using MyKAD or Passport belonging to another person.
- (d) Corporate Representatives are required to present an authorisation letter along with personal identification per item (b) above.

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- (e) If you are attending the 43rd AGM as shareholder as well as proxy, you will be registered once and will be given only one (1) identification wristband.
- (f) If you are attending the 43rd AGM physically, you must wear the provided identification wristband throughout the meeting.
- (g) You are not allowed to register on behalf of another person.
- (h) No person will be allowed to enter the meeting room without wearing the wristband.

3. Refreshment

Refreshments will be provided for those who attend the meeting physically.

4. Health and Safety Measures

- (a) All physical attendees at the Meeting Venue must be medically fit to attend the 43rd AGM. If you are experiencing any symptoms of being unwell – such as sore throat, flu, fever, cough, shortness of breath, or any other symptoms of infection – you are encouraged to keep your mask on during the meeting. Alternatively you may attend the 43rd AGM virtually via the live streaming.
- (b) The Company will take the necessary measures against any of the attendees who does not meet the foregoing health protocols.

ENQUIRIES FOR 43RD AGM

If you have any enquiry relating to RPEV, please contact Boardroom Helpdesk from Monday to Friday (except Public Holidays) between 8.30 a.m. to 5.30 p.m.:

Boardroom Share Registrars Sdn Bhd

Office Helpdesk : 03-7890 4700

Zulkernaen Bin

Abdul Samad : 03-7890 4741

Facsimile No. : 03-7890 4670

Email : bsr.helpdesk@boardroomlimited.com
: Zulkernaen.Samad@boardroomlimited.com

PERSONAL DATA PRIVACY

By submitting an instrument appointing a proxy(ies) and/or representative(s) to participate and vote at the live streaming of the 43rd AGM and/or any adjournment thereof, a member of the Company:

- i. consents to the processing of the member's personal data by the Company for:
 - processing and administration of proxies and representatives appointed for the live streaming of the 43rd AGM;
 - preparation and compilation of the attendance lists, minutes and other documents relating to the AGM (which includes any adjournments thereto); and
 - the Company's compliance with any applicable laws, listing rules, regulations, codes and/or guidelines (collectively, the "Purposes").
- ii. undertakes and warrants that he or she has obtained such proxy(ies)' and/or representative(s)' prior consent for the Company's processing of such proxy(ies)' and/or representative(s)' personal data for the Purposes.

Note:

The term "processing" and "personal data" shall have the meaning as defined in the Personal Data Protection Act 2010.

ANNEXURE ON THE VOTING PROCEDURE

Poll Voting

1. The voting will be conducted by poll in accordance with Paragraph 8.29A of Main Market Listing Requirements of Bursa Malaysia Securities Berhad. The Company has appointed Boardroom as Poll Administrator to conduct the poll by way of electronic voting (e-Voting) and SKY Corporate Services Sdn Bhd as Scrutineers to verify the poll results.
2. During the 43rd AGM, the Chairman will invite the Poll Administrator to brief on the e-Voting housekeeping rules.
3. For the purposes of the 43rd AGM, the RPEV facilities will be carried out via the following voting devices:
 - i. Personal smart mobile phones;
 - ii. Tablets; or
 - iii. Laptops.

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4. There are two (2) methods for members and proxies to vote:
 - i. Use the QR Scanner Code provided in the email notification; or
 - ii. Access using the website URL <https://meeting.boardroomlimited.my>
 5. Members and proxies can login immediately after registering their attendance, but polling will only commence after the Chairman announces opening of the polls and will remain open until such time when the Chairman announces the closure of the poll.
 6. Once voting has been opened, the polling icon will appear with the resolutions and your voting choices.
 7. To vote simply select your voting direction from the options provided. A confirmation message will appear to show your vote has been received.
 8. To change your vote, simply select another voting direction.
 9. If you wish to cancel your vote, please press "Cancel".
 10. The Scrutineers will verify the poll result reports upon closing of the poll voting session by the Chairman. The Scrutineers will pass the poll results to the Chairman thereafter and the Chairman will declare whether the resolutions put to vote were successfully carried or not.
3. Kindly follow the steps below on how to request for login ID and password.

Step 1 – Register Online with Boardroom Smart Investor Online Portal (for first-time registration only)

- Access website <https://investor.boardroomlimited.com>
- Click Register to sign up as a user.
- Complete registration and upload softcopy of MyKAD (front and back) or Passport in JPEG, PNG or PDF format.
- Please enter a valid email address and wait for Boardroom's email verification.
- Once your email address is verified, you will be re-directed to BSIP Online for verification of mobile number. Click on **"Request OTP Code"** and an OTP code will be sent to the registered mobile number. You will need to enter the OTP Code and click **"Enter"** to complete the process.
- Your registration will be verified and approved within one (1) business day and an email notification will be provided.

Note:

Please ignore Step 1 and proceed to Step 2 on e-Proxy Lodgement if you have signed up with Boardroom Smart Investor Online Portal. Submit a request for Remote Participation user ID and password.

Step 2 – Submit Request for Remote Participation User ID and Password

Individual Members

- Login to <https://investor.boardroomlimited.com> using your user ID and password above.
- Select "BIMB 43RD ANNUAL GENERAL MEETING" from the list of Corporate Meetings and click Enter.
- Click on Register for RPEV.
- Read and agree to the Terms & Conditions.
- Enter your CDS Account and thereafter submit your request.

REMOTE PARTICIPATION AND ELECTRONIC VOTING ("RPEV")

1. Please note that the RPEV facilities are available to:
 - i. Individual member;
 - ii. Corporate shareholder;
 - iii. Authorised Nominee; and
 - iv. Exempt Authorised Nominee
2. You will be able to view a live webcast of the 43rd AGM proceedings, pose questions to the Board of Directors, and submit your votes in real-time whilst the meeting is in progress.

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Corporate Shareholders, Authorised Nominee and Exempt Authorised Nominee

- Write in to bsr.proxy@boardroomlimited.com by providing the name of Member, CDS Account Number accompanied with the Certificate of the Appointment of Corporate Representative or Proxy Form to submit the request.
- Please provide a copy of the Corporate Representative's MyKAD (Front and Back) or Passport in JPEG, PNG or PDF as well as his/her email address.
 - a) You will receive a notification from the Boardroom that your request has been received and is being verified.
 - b) Upon system verification against the General Meeting Record of Depositors as at 29 April 2026 you will receive an email from Boardroom either approving or rejecting your registration for remote participation.
 - c) You will also receive your remote access user ID and password along with the email from Boardroom if your registration is approved.
 - d) Please note that the closing time to submit your request is by MONDAY, 4 MAY 2026, at 10.00 a.m. (48 hours before the 43rd AGM).

Note:

The registration for remote access will be opened on 6 April 2026.

Step 3 – Login to Virtual Meeting Portal

- a) The Virtual Meeting Portal will be open for login starting two hours (2 hours) before the commencement of the 43rd AGM at 10.00 a.m. on WEDNESDAY, 6 MAY 2026.
- b) Follow the steps given to you in the email along with your remote access user ID and password to login to the Virtual Meeting portal. (Refer to Step 2 above).
- c) The steps will also guide you on how to view the live webcast, ask questions and vote.
- d) The live webcast will end and the Messaging window will be disabled upon announcement by the Chairman on the closure of the 43rd AGM.
- e) You can now logout from Virtual Meeting Portal.

Note:

Please note that the quality of the connectivity to Virtual Meeting Portal for live webcast as well as for remote online voting is highly dependent on the bandwidth and the stability of the internet connectivity available at the location of the remote users.

Note:

Questions submitted online will be moderated before being sent to the Chairman to avoid repetition. All questions and messages will be presented during the live streaming with the full name and identity of the participant raising the question. Shareholders may submit questions in advance commencing from 6 April 2026 and in any event no later than 10.00 a.m., Monday, 4 May 2026 via Boardroom's website at <http://investor.boardroomlimited.com> using the same user ID and password provided in Step 2 above, click Submit Question to pose your questions (Pre-AGM Meeting Questions).

- i. *If you would like to view the live webcast, select the broadcast icon.*
- ii. *If you would like to ask a question during the 43rd AGM, select the messaging icon.*
- iii. *Type your message within the chatbox, once completed click the send button.*

Shareholders may proceed to cast votes on the proposed resolution to be tabled at the 43rd AGM, immediately after the Chairman announced the commencement of the poll voting session. Shareholders are reminded to cast their votes before the poll is closed.