



(Registration No.:196401000184/5507-H)
Incorporated in Malaysia

ADMINISTRATIVE GUIDE FOR THE 62ND ANNUAL GENERAL MEETING

1. 62ND ANNUAL GENERAL MEETING (“AGM”) OF LAND & GENERAL BERHAD (“L&G”)

Day and Date : Thursday, 18 September 2025
Time : 2.30 p.m.
Venue : Selangor 1, Dorsett Grand Subang, Jalan SS12/1, 47500 Subang Jaya, Selangor Darul Ehsan

2. REGISTRATION

- (a) Registration will commence at 1.30 p.m. and close before the voting session begins or at such time as may be determined by the Chairman of the Meeting.
- (b) Please present your **ORIGINAL** National Registration Identity Card (“NRIC”) or Passport (for foreigners) during registration for verification purposes. Photocopies of NRICs or passports will not be accepted.
- (c) Registration must be done in person. You are not allowed to register on behalf of another person, even with the original NRIC/passport of that person.
- (d) Upon verification and registration:
 - (i) Please sign the attendance list and an identification wristband will be provided at the registration counter for you to enter the meeting hall.
 - (ii) If you are attending the AGM as a shareholder of Land & General Berhad as well as a proxy, you will be registered once and will only be given one identification wristband.
 - (iii) No person will be allowed to enter the meeting hall without wearing the identification wristband. There will be no replacement in the event you lose or misplace the identification wristband.
 - (iv) The registration counters will only handle verification of identity and registration of attendance. If you have any enquiries/need to revoke a proxy’s appointment, please proceed to the Help Desk for assistance.

3. ENTITLEMENT TO PARTICIPATE AND VOTE AT THE AGM

- (a) Only shareholders whose name appears on the Register of Depositors as at **10 September 2025** shall be entitled to participate and vote at the AGM or appoint proxies to participate and/or vote on his/her behalf.
- (b) If you are unable to participate at the AGM, you are encouraged to appoint a proxy or the Chairman of the meeting (“Chairman”) as your proxy and indicate the voting instructions in the Proxy Form.

ADMINISTRATIVE GUIDE FOR THE 62ND ANNUAL GENERAL MEETING

(CONT'D)

4. LODGEMENT OF PROXY FORM

The Proxy Form, duly completed, must be deposited at the Registered Office of the Company at 8trium, Level 21 Menara 1, Jalan Cempaka SD12/5, Bandar Sri Damansara, 52200 Kuala Lumpur via post/courier/by hand **or** via email to lgbsec@land-general.com **or** via facsimile to Fax No. 603-6277 7061, **or ALTERNATIVELY**, the proxy appointment may also be lodged **electronically** at <https://investor.boardroomlimited.com> not less than twenty-four (24) hours i.e. **Wednesday, 17 September 2025 at 2.30 p.m.**, before the time appointed for the taking of the poll, and in default the instrument of proxy shall not be treated as valid.

Please refer **the steps for electronic submission of Proxy Form** below.

Procedure	Action
Step 1 - Register Online with BSIP (for first time registration only)	<i>(Note: If you have already signed up with BSIP, you are not required to register again. You may proceed to Step 2.)</i> - Access the website at https://investor.boardroomlimited.com - Click “Register” to sign up as a user. - Please select the correct account type i.e. sign up as “Individual Shareholder” or “Corporate Holder”. - Complete the registration with all required information. Upload a softcopy of your or corporate representative’s NRIC (front and back) or Passport. For Corporate Holder, kindly upload the authorisation letter as well. Click “Sign Up”. - You will receive an e-mail from BSIP Online for e-mail address verification. Click on “Verify E-mail Address” from the e-mail received to continue with the registration. - Once your email address is verified, you will be re-directed to BSIP Online for verification of mobile number. Click on “Request OTP Code” and an OTP code will be sent to the registered mobile number. You will need to enter the OTP Code and click “Enter” to complete the process. - Your registration will be verified and approved within one (1) business day and an email notification will be provided
Step 2 - Appointment of Proxy	Individual and Corporate Unitholder - Login to https://investor.boardroomlimited.com using your user ID and password created with BSIP from Step 1 above. - Select “LAND & GENERAL BERHAD – 62ND ANNUAL GENERAL MEETING” from the list of corporate meetings and click “Enter”. - Click on “Submit eProxy Form”. - Select the company you would like to represent if more than one (for Corporate Holder). - Enter your CDS account number and number of securities held. - Select your proxy – either the Chairman of the meeting or individual named proxy(ies). - Read and accept the General Terms and Conditions by clicking “Next”. - Enter the particulars of your proxy(ies) and voting instructions. If you wish to have your proxy(ies) to act upon his/her discretion, please indicate “Discretionary”. - Review and confirm your proxy appointment and click “Apply”. - Download or print the eProxy form as acknowledgement.

ADMINISTRATIVE GUIDE FOR THE 62ND ANNUAL GENERAL MEETING

(CONT'D)

Procedure	Action
	Authorised Nominee and Exempt Authorised Nominee <u>Via BSIP</u> - Login to https://investor.boardroomlimited.com using your user ID and password created with BSIP from Step 1 above. - Select “LAND & GENERAL BERHAD – 62ND ANNUAL GENERAL MEETING” from the list of corporate meetings and click “Enter”. - Click on “Submit eProxy Form”. - Select the company you would like to represent if more than one. - Proceed to download the file format for “Submission of Proxy Form” from BSIP. - Prepare the file for the appointment of proxy(ies) by inserting the required data. - Proceed to upload the duly completed proxy(ies) appointment file. - Review and confirm your proxy(ies) appointment and click “Submit”. - Download or print the eProxy form as acknowledgement. <u>Via email</u> - Write in to bsr.helpdesk@boardroomlimited.com by providing the name of Shareholder, CDS account number accompanies with the certificate of appointment of corporate representative or Proxy Form (as the case may be) to submit the request. - Please provide a copy of corporate representative's or proxy's NRIC (front and back) or Passport as well as his/her email address.
Step 3 - Email notification	You will receive notification from Boardroom that your request(s) has been received and is being verified.

5. REVOCATION OF PROXY

If you have submitted your Proxy Form prior to the AGM and subsequently decide to appoint another person or wish to participate in the AGM yourself, please write in to bsr.helpdesk@boardroomlimited.com or via BSIP at <https://investor.boardroomlimited.com> by clicking **“Cancel/Revoke”** at the bottom of the eProxy form to revoke the earlier appointed proxy(ies) at least twenty four (24) hours before the AGM, i.e. **not later than Wednesday, 17 September 2025 at 2.30 p.m.**, or at any adjournment thereof. Alternatively, you may proceed to the Help Desk on the day of the AGM to revoke the appointment of your proxy(ies). Upon revocation, your proxy(ies) will not be allowed to participate in the AGM. In such event, you should advise your proxy(ies) accordingly.

6. VOTING PROCEDURE

- The voting on the resolutions at the AGM will be conducted by poll. Boardroom Share Registrars Sdn Bhd has been appointed as poll administrator to conduct the poll by way of electronic voting (e-voting) and Sky Corporate Services Sdn Bhd has been appointed as the scrutineer to verify the poll results.
- The e-voting session will commence as soon as the Chairman calls the poll to be opened and until such time when the Chairman announces the closure of the poll.
- When the Chairman opens the poll, please vote at the voting kiosk using the barcoded wristband given during registration. As such, all shareholders and proxies attending the AGM are advised to maintain the barcoded wristband during registration in order to vote.

ADMINISTRATIVE GUIDE FOR THE 62ND ANNUAL GENERAL MEETING

(CONT'D)

7. SUBMISSION OF QUESTIONS

- (a) You may submit questions in advance on the AGM agenda items no later than **Wednesday, 17 September 2025 at 2.30 p.m.** or at any adjournment thereof via BSIP at <https://investor.boardroomlimited.com> using the same user ID and password provided by Boardroom, and select "SUBMIT QUESTION" to pose questions.
- (b) The Board will endeavour to respond to pre-AGM questions and the questions raised on the day of the AGM, during the AGM.

8. OTHERS

a. Parking

Payment of parking fee is **cashless (Touch N Go, Debit / Credit Card)**.

A flat parking fee will be charged, as follows:-

- Normal Parking (Outdoor) - RM10.00; and
- Premier Parking (Covered) – RM20.00.

You may also park your car at the Lakeview Club, there will be Shuttle Van to transport you to Dorsett Subang Jaya at 1.30 p.m..

b. Door Gift

Door gift is subject to availability, while stock lasts.

c. Refreshment

Refreshment will only be served after conclusion of the AGM.

d. Recording or photography

No recording or photography of the AGM proceedings is allowed.

9. ENQUIRY

If you have any enquiries relating to the AGM, please contact Boardroom during office hours from Monday to Friday (8.30 a.m. to 5.30 p.m.), details as follows:

Boardroom Share Registrars Sdn. Bhd.

Address : 11th Floor, Menara Symphony
No. 5, Jalan Prof. Khoo Kay Kim
Seksyen 13, 46200 Petaling Jaya
Selangor Darul Ehsan, Malaysia
General Line : 603-7890 4700 (Helpdesk)
Fax Number : 603-7890 4670
Email : bsr.helpdesk@boardroomlimited.com

10. PERSONAL DATA PRIVACY NOTICE

By registering for the meeting and/or submitting the instrument of proxy and/or corporate representative(s), you consent to Land & General Berhad (196401000184/5507-H) processing your personal data in the manner stipulated in the Privacy Notice for Shareholders set out in www.land-general.com and warrant that consent of the proxy(ies) and/or representative(s) whose personal data you have provided has also been obtained accordingly and that they have been informed of the privacy notice.