(Formerly Known as Comintel Corporation Bhd)

# NOTICE OF THE 21<sup>ST</sup> ANNUAL GENERAL MEETING

**NOTICE IS HEREBY GIVEN THAT** the 21<sup>st</sup> Annual General Meeting ("21<sup>st</sup> AGM") of Binastra Corporation Berhad (formerly known as Comintel Corporation Bhd) ("Binastra" or "Company") will be held fully virtual through live streaming and online participation and voting using Remote Participation and Voting ("RPV") facilities via online meeting platform provided by Tricor Investor & Issuing House Services Sdn. Bhd. in Malaysia at <a href="https://tiih.online">https://tiih.online</a> (Domain registration number with MYNIC: DIA282781) on Wednesday, 3 July 2024, at 11.00 a.m. or at any adjournment thereof to transact the following businesses:-

#### **AGENDA**

- To receive the Audited Financial Statements for the financial year ended 31 January 2024 and the Reports of Directors and Auditors thereon.
- 2. To approve the payment of Directors' fees to the Non-Executive Directors of up to an amount of RM200,000 for their services from 4 July 2024 until the next annual general meeting of the Company.

Ordinary Resolution 1

3. To approve the payment of Directors' benefits (excluding Directors' fees) to the Non-Executive Directors up to an amount of RM50,000 from 4 July 2024 until the next annual general meeting of the Company.

Ordinary Resolution 2

- 4. To re-elect the following Directors, who retire pursuant to the Company's Constitution:-
  - (i) Tan Sri Dato' Samshuri Bin Arshad (Article 119)

Ordinary Resolution 3

(ii) Tan Mai Yean (Article 119)

- Ordinary Resolution 4
- To appoint Baker Tilly Monteiro Heng PLT as Auditors of the Company and authorise the Directors to determine their remuneration.
- Ordinary Resolution 5
- To consider and if thought fit, to pass the following Ordinary Resolutions, with or without modifications:-

# (A) PROPOSED RETENTION OF TAN SRI DATO' SAMSHURI BIN ARSHAD AS INDEPENDENT DIRECTOR

"THAT subject to the passing of Ordinary Resolution 3, Tan Sri Dato' Samshuri Bin Arshad be and is hereby retained as Independent Non-Executive Director of the Company and he shall continue to act as an independent director notwithstanding that he has been an Independent Non-Executive Director of the Company for a cumulative term of more than nine (9) years."

Ordinary Resolution 6

### (B) AUTHORITY TO ALLOT SHARES

"THAT subject always to the approvals of the relevant governmental and/or regulatory authorities, the Directors be and are hereby authorised pursuant to Section 75 of the Companies Act 2016 to allot and issue shares in the Company at any time until the conclusion of the next Annual General Meeting upon such terms and conditions and for such purposes as the Directors may in their absolute discretion deem fit provided that the aggregate number of shares to be allotted pursuant to this Resolution does not exceed 10% of the issued shares of the Company for the time being."

Ordinary Resolution 7

(Formerly Known as Comintel Corporation Bhd)

# NOTICE OF THE $21^{ST}$ ANNUAL GENERAL MEETING (CONT'D)

(C) PROPOSED SHAREHOLDERS' MANDATE FOR RECURRENT RELATED PARTY TRANSACTIONS OF A REVENUE OR TRADING NATURE INVOLVING THE INTEREST OF DATUK TAN KAK SENG (MANAGING DIRECTOR), MAJOR SHAREHOLDERS OR PERSON CONNECTED WITH SUCH DIRECTOR AND/OR MAJOR SHAREHOLDERS

"THAT subject to the Companies Act 2016 ("Act"), the Constitution of the Company and the Bursa Malaysia Securities Berhad Main Market Listing Requirements, approval be and is hereby given to the Company and its subsidiaries ("Binastra Group") to enter into all transactions involving the interests of Datuk Tan Kak Seng, the Managing Director and major shareholders of the Company, namely JT Conglomerate Sdn. Bhd. and Datuk Tan Kak Seng or persons connected with such Directors and/or major shareholders of the Group ("Related Parties") as specified in Section 2.3 of the Circular to Shareholders dated 31 May 2024 in relation to the Proposed Shareholders' Mandate for Recurrent Related Party Transactions of a Revenue or Trading Nature ("Recurrent RPTs") provided that such transactions are:-

- (a) recurrent transactions of a revenue or trading nature;
- (b) necessary for the day-to-day operations;
- carried out in the ordinary course of business on normal commercial terms which are not more favourable to the Related Parties than those generally available to the public; and
- (d) are not to the detriment of the minority shareholders,

#### ("RRPT Mandate").

AND THAT such approval shall continue to be in force until:-

- the conclusion of the next Annual General Meeting ("AGM") of the Company, at which time it will lapse, unless by ordinary resolution passed at that meeting, the authority is renewed; or
- (b) the expiration of the period within which the next AGM of the Company is required to be held pursuant to Section 340(2) of the Act (but shall not extend to such extension as may be allowed pursuant to Section 340(4) of the Act); or
- (c) the authority is revoked or varied by ordinary resolution passed by the shareholders in general meeting; or

whichever is earlier; and the aggregate value of the Recurrent RPTs be disclosed in the annual report of the Company.

AND THAT the Directors of the Company be and are hereby authorised to complete and do all such acts and things as they may consider expedient or necessary to give full effect to the RRPT Mandate."

**Ordinary Resolution 8** 

(Formerly Known as Comintel Corporation Bhd)

# NOTICE OF THE 21<sup>ST</sup> ANNUAL GENERAL MEETING (CONT'D)

# (D) PROPOSED SHAREHOLDERS' MANDATE FOR RECURRENT RELATED PARTY TRANSACTIONS OF A REVENUE OR TRADING NATURE INVOLDING THE INTEREST OF LEE SENG YONG (EXECUTIVE DIRECTOR) OR PERSON CONNECTED WITH HIM

"THAT subject to the Companies Act 2016 ("Act"), the Constitution of the Company and the Bursa Malaysia Securities Berhad Main Market Listing Requirements, approval be and is hereby given to the Company and its subsidiaries ("Binastra Group") to enter into all transactions involving the interests of Mr. Lee Seng Yong, the Executive Director of the Company or persons connected with him ("Related Parties") as specified in Section 2.3 of the Circular to Shareholders dated 31 May 2024 in relation to the Proposed Shareholders' Mandate for Recurrent Related Party Transactions of a Revenue or Trading Nature ("Recurrent RPTs") provided that such transactions are:-

Ordinary Resolution 9

- (a) recurrent transactions of a revenue or trading nature;
- (b) necessary for the day-to-day operations;
- carried out in the ordinary course of business on normal commercial terms which are not more favourable to the Related Parties than those generally available to the public; and
- (d) are not to the detriment of the minority shareholders,

#### ("RRPT Mandate").

AND THAT such approval shall continue to be in force until:-

- the conclusion of the next Annual General Meeting ("AGM") of the Company, at which time it will lapse, unless by ordinary resolution passed at that meeting, the authority is renewed; or
- (b) the expiration of the period within which the next AGM of the Company is required to be held pursuant to Section 340(2) of the Act (but shall not extend to such extension as may be allowed pursuant to Section 340(4) of the Act); or
- (c) the authority is revoked or varied by ordinary resolution passed by the shareholders in general meeting; or

whichever is earlier; and the aggregate value of the Recurrent RPTs be disclosed in the annual report of the Company.

AND THAT the Directors of the Company be and are hereby authorised to complete and do all such acts and things as they may consider expedient or necessary to give full effect to the RRPT Mandate."

7. To transact any other business of which due notice shall have been received.

#### BY ORDER OF THE BOARD

SEOW FEI SAN (SSM Practising Certificate No. 201908002299) MOK MEE KEE (SSM Practising Certificate No. 201908002288) Secretaries

Petaling Jaya

31 May 2024

(Formerly Known as Comintel Corporation Bhd)

# NOTICE OF THE 21<sup>ST</sup> ANNUAL GENERAL MEETING (CONT'D)

#### Notes:-

#### 1. Attendance

- 1.1 The 21<sup>st</sup> AGM of the Company will be held on a fully virtual basis whereby member(s), proxy(ies), corporate representative(s) or attorney(s) will have to attend the meeting virtually via online meeting platform provided by Tricor Investor & Issuing House Services Sdn. Bhd. in Malaysia at <a href="https://tiih.online">https://tiih.online</a> (Domain registration number with MYNIC: DIA282781).
- 1.2 For the purposes of determining a member who shall be entitled to attend and vote at this 21<sup>st</sup> AGM, the Company shall be requesting **Record of Depositors as at 27 June 2024**. Only depositors whose names appear on this Record of Depositors shall be regarded as members and entitled to attend, participate, speak and vote in this 21<sup>st</sup> AGM.
- 1.3 All member(s), proxy(ies), corporate representative(s) or attorney(s) who wish to attend the 21<sup>st</sup> AGM must register as a user for the RPV at TIIH Online website at <a href="https://tiih.online">https://tiih.online</a>. Please refer to the Administrative Guide for the procedures regarding the registration.

#### 2. Proxy

- 2.1 A member who is entitled to attend, participate, speak and vote at this 21st AGM via RPV is entitled to appoint a proxy or attorney or in the case of a corporation, to appoint a duly authorised representative to attend, participate, speak and vote in his/her place. A proxy may but need not be a member of the Company. In view that this is a fully virtual meeting, we strongly advise the members who are unable to attend, participate, speak and vote in this 21st AGM to appoint the Chairperson of the meeting as his/her proxy and indicate the voting instructions in the Form of Proxy.
- 2.2 Where a member of the Company is an authorised nominee as defined in the Securities Industry (Central Depositories)
  Act 1991 ("Central Depositories Act"), it may appoint not more than two (2) proxies in respect of each securities
  account it holds in ordinary shares of the Company standing to the credit of the said securities account.
- 2.3 Where a member of the Company is an exempt authorised nominee as defined under the Central Depositories Act which holds ordinary shares in the Company for multiple beneficial owners in one securities account ("Omnibus Account"), there is no limit to the number of proxies which the exempt authorised nominee may appoint in respect of each Omnibus Account it holds. An exempt authorised nominee refers to an authorised nominee defined under the Central Depositories Act which is exempted from compliance with the provisions of Section 25A(1) of the Central Depositories Act.
- 2.4 The instrument appointing a proxy shall be in writing under the hand of the appointor or of his attorney duly authorised in writing (or if such appointor is a corporation, either under its Common Seal or under the hand of an officer or attorney duly authorised or in some other manner approved by Directors).

Any authority pursuant to which such an appointment is made by a power of attorney must be deposited with the Share Registrar's office at Tricor Investor & Issuing House Services Sdn. Bhd., Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia or alternatively, the Customer Service Centre at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia not less than forty-eight (48) hours before the time appointed for holding the 21st AGM at which the person named in the appointment proposes to vote. A copy of the power of attorney may be accepted provided that it is certified notarially and/or in accordance with the applicable legal requirements in the relevant jurisdiction in which it is executed. To attend, participate and vote remotely, the attorney should refer to the Administrative Guide for the 21st AGM for further details.

(Formerly Known as Comintel Corporation Bhd)

# NOTICE OF THE 21<sup>ST</sup> ANNUAL GENERAL MEETING (CONT'D)

#### Notes:-

### 2. Proxy (Cont'd)

2.5 The appointment of a proxy may be made in a hard copy form or by electronic means in the following manner and must be received by the Company not less than forty-eight (48) hours before the time appointed for holding the meeting or adjourned meeting at which the person named in the appointment proposes to vote:

#### In hard copy

The instrument appointing a proxy must be deposited at the Share Registrar's office at Tricor Investor & Issuing House Services Sdn. Bhd., Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia or alternatively, the Customer Service Centre at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia.

#### By Electronic form

The appointment of proxy must be made and submitted via TIIH Online website at <a href="https://tiih.online">https://tiih.online</a>. Please refer to the Administrative Guide on the procedures for electronic lodgement of the proxy form.

Last date and time for lodging the proxy form is Monday, 1 July 2024 at 11.00 a.m.

### 3. Audited Financial Statements for the financial year ended 31 January 2024

The audited financial statements are laid before the members pursuant to Section 340(1) of the Companies Act 2016 ("Act"). The members' approval on the audited financial statements is not required and the same is for discussion only, hence, the matter will not be put for voting.

#### 4. Ordinary Resolutions 1 and 2: Directors' fees and benefits payable to the Non-Executive Directors

Pursuant to Section 230(1) of the Act, the fees of the directors and any benefits payable to the directors of a listed company and its subsidiaries shall be approved at a general meeting. In this respect, the Board agreed that the shareholders' approval shall be sought at the 21st AGM on the Directors' fees and benefits in two (2) separate resolutions as below:-

Ordinary Resolution 1 on payment of Directors' fees

The Directors' fees payable to the Non-Executive Directors from 4 July 2024 until the conclusion of the next AGM ("Mandated Period") is estimated not to exceed RM200,000 ("2024 Directors' Fees Mandate Limit").

• Ordinary Resolution 2 on payment of Directors' benefits (excluding Directors' fees)

The Directors' benefits payable to the Directors are essentially the meeting allowance for attendance of Board/Board Committee meetings/General Meetings of the Company and benefit-in-kind. The Directors' benefits for the Mandated Period is estimated not to exceed RM50,000 ("2024 Directors' Benefits Mandate Limit").

The Board will seek shareholders' approval at the subsequent AGM in the event the amount of the 2024 Directors' Fees Mandate Limit and/or the 2024 Directors' Benefits Mandate Limit is insufficient to pay the Non-Executive Directors for their services for the Mandated Period due to an increase in Board/Board Committee meetings, increase in Board size or unforeseen circumstances.

Ordinary Resolutions 1 and 2, if approved by the shareholders, will empower the Board to pay the Directors' fees and benefits to the Non-Executive Directors of the Company on a monthly basis and/or as and when incurred for services rendered by the Non-Executive Directors throughout the Mandated Period.

(Formerly Known as Comintel Corporation Bhd)

# NOTICE OF THE $21^{ST}$ ANNUAL GENERAL MEETING (CONT'D)

#### 5. Ordinary Resolutions 3 and 4: Re-election of Directors

Article 119 of the Company's Constitution provides that at the annual general meeting in every year, one-third of the Directors of the Company for the time being, or if the number is not a multiple of three, then the number nearest to one-third shall retire from office so that all Directors shall retire from office once at least in each three (3) years. A retiring Director shall retain office until the close of the meeting at which he retires. Also, a retiring Director shall be eligible for re-election at the AGM.

The Board endorsed the Nomination Committee ("**NC**")'s assessment in determining the eligibility of the Directors standing for re-election at the 21<sup>st</sup> AGM and having satisfied with the Directors' performances, accepted the NC's recommendation to seek shareholders' approval for the re-election of the retiring Directors at the 21<sup>st</sup> AGM. The retiring Directors, being eligible for re-election, have given their consent for re-election.

#### 6. Ordinary Resolution 6: Proposed Retention of Independent Director

Ordinary Resolution 6 is proposed to the shareholders for approval by way of two-tier voting in compliance with the recommendation of the Malaysian Code of Corporate Governance to enable Tan Sri Dato' Samshuri Bin Arshad to continue serving as independent director of the Company, notwithstanding that he has been an Independent Non-Executive Director of the Company for a cumulative term of more than nine (9) years but less than twelve (12) years.

The Board endorsed the NC's recommendation to retain Tan Sri Dato' Samshuri Bin Arshad as independent director. Full details of the Board's justifications for the retention of Tan Sri Dato' Samshuri Bin Arshad as an independent director are set out in the Corporate Governance Statement as contained in the Annual Report 2024.

#### 7. Ordinary Resolution 7: Authority to Allot Shares

Ordinary Resolution 7, if passed, will empower the Directors of the Company to allot and issue shares not exceeding 10% of the issued shares of the Company subject to the approvals of all the relevant governmental and/or other regulatory bodies and for such purposes as the Directors consider would be in the interest of the Company.

The authorisation, unless revoked or varied by the Company in general meeting, will expire at the conclusion of the next AGM of the Company.

The authorisation will provide flexibility to the Company for any possible fundraising activities, including but not limited to further placing of shares, for purpose of funding future business expansion and investment activities / projects, working capital, repayment of bank borrowing and/or acquisitions.

As at the date of printing of this Annual Report, 45,250,000 ordinary shares at an issue price of RM1.52 each in the Company were issued and allotted in accordance with the general mandate pursuant to Sections 75 of the Act which was obtained from the shareholders of the Company at its 20<sup>th</sup> AGM held on 5 July 2023 and which will lapse at the conclusion at the 21<sup>st</sup> AGM. The said shares were allotted and issued in relation to the private placement exercise undertaken by the Company which raised a total proceeds of about RM68.78 million.

# 8. Ordinary Resolutions 8 and 9: Proposed Shareholders' Mandate for Recurrent Related Party Transactions of a Revenue or Trading Nature

The proposed Ordinary Resolutions 8 and 9, if passed, will enable the Company and/or its Subsidiaries to enter into recurrent transactions involving the interests of Related Parties, which are of a revenue or trading nature and necessary for the Group's day-to-day operations, subject to the transactions being carried out in the ordinary course of business and on terms not to the detriment of the minority shareholders of the Company.

Further information on the proposed shareholders' mandate for recurrent related party transactions of a revenue or trading nature is set out in the Circular to Shareholders dated 31 May 2024, which is despatched together with the Notice of the 21st AGM.



(Formerly known as Comintel Corporation Bhd)
[200301027648 (630068-T)]
(Incorporated in Malaysia)

# ADMINISTRATIVE GUIDE FOR THE TWENTY-FIRST ANNUAL GENERAL MEETING (" $21^{ST}$ AGM")

Day, Date and Time : Wednesday, 3 July 2024 at 11.00 a.m.

Meeting Venue : Online Meeting Platform provided by Tricor Investor & Issuing House

Services Sdn Bhd in Malaysia

Meeting Platform : TIIH Online website at <a href="https://tiih.online">https://tiih.online</a>

#### MEETING PLATFORM

• The meeting platform of the 21<sup>st</sup> AGM is strictly for the purpose of compliance with Section 327(2) of the Companies Act 2016 and the Guidance and FAQs on the Conduct of General Meetings for Listed Issuers issued by the Securities Commission Malaysia which was further revised on 7 April 2022. Shareholders/Proxy(ies) will not be allowed to attend the 21<sup>st</sup> AGM in person on the day of the 21<sup>st</sup> AGM of the Company. With the Remote Participation and Voting ("RPV") facilities, you may exercise your right as a member of the Company to participate (including the right to pose questions to the Board of Directors and/or Management of the Company) and vote at the 21<sup>st</sup> AGM. Alternatively, you may also appoint the Chairman of the meeting as your proxy to attend and vote on your behalf at the 21<sup>st</sup> AGM.

### REMOTE PARTICIPATION AND VOTING ("RPV") FACILITIES

- The RPV facilities are available on Tricor's **TIIH Online** website at https://tiih.online.
- Shareholders are to attend, speak (in the form of real time submission of typed texts) and vote (collectively, "participate") remotely at the 21<sup>st</sup> AGM using RPV facilities from Tricor.
- Kindly refer to Procedures for RPV as set out below for the requirements and procedures.

#### PROCEDURES FOR REMOTE PARTICIPATION AND VOTING VIA RPV FACILITIES

• Please read and follow the procedures below to engage in remote participation through live streaming and online remote voting at the 21<sup>st</sup> AGM using the RPV facilities:

## Before the 21st AGM Day

Procedure	Action
i. Register as a user with TIIH Online	<ul> <li>Using your computer, access to website at <a href="https://tiih.online">https://tiih.online</a>. Register as a user under the "e-Services" select "Create Account by Individual Holder". Refer to the tutorial guide posted on the homepage for assistance.</li> <li>Registration as a user will be approved within one (1) working day and you will be notified via e-mail.</li> <li>If you are already a user with TIIH Online, you are not required to register again. You will receive an e-mail to notify you that remote participation is available for registration at TIIH Online.</li> </ul>
ii. Submit your request to attend 21st AGM remotely	<ul> <li>Registration is open from 11.00 a.m. Wednesday, 31 May 2024 until the day of 21<sup>st</sup> AGM on Wednesday, 3 July 2024. Shareholder(s) or proxy(ies) or corporate representative(s) or attorney(s) are required to pre-register their attendance for the 21<sup>st</sup> AGM to ascertain their eligibility to participate the 21<sup>st</sup> AGM using the RPV.</li> <li>Login with your user ID (i.e. e-mail address) and password and select the corporate event: (Registration) BINASTRA CORPORATION BERHAD 21<sup>st</sup> AGM.</li> <li>Read and agree to the Terms &amp; Conditions and confirm the Declaration.</li> <li>Select "Register for Remote Participation and Voting".</li> <li>Review your registration and proceed to register.</li> <li>The system will send an e-mail to notify that your registration for remote participation is received and will be verified.</li> <li>After verification of your registration against the Record of Depositors as at 27 June 2024, the system will send you an e-mail after 1 July 2024 to approve or reject your registration for remote participation. (Note: Please allow sufficient time for approval of new user of TIIH Online and registration for the RPV).</li> </ul>

## On the 21st AGM Day

Procedure	Action
i. Login to TIIH Online	Login with your user ID and password for remote participation at the 21 <sup>st</sup> AGM at any time from 10.00 a.m. i.e. 1 hour before the commencement of meeting at 11.00 a.m. on Wednesday, 3 July 2024.
ii Participate	Select the corporate event:
through Live Streaming	(Live Stream Meeting) BINASTRA CORPORATION BERHAD 21 <sup>st</sup> AGM to engage in the proceedings of the 21 <sup>st</sup> AGM remotely. If you have any question for the Chairman/Board, you may use the query box to transmit your question. The Chairman/Board will try to respond to questions submitted by remote participants during the 21 <sup>st</sup> AGM. If there is time constraint, the responses will be e-mailed to you at the earliest possible, after the meeting.
iii. Online remote voting	• Voting session commences from 11.00 a.m. on Wednesday, 3 July 2024 until a time when the Chairman announces the end of the session.
	Select the corporate event:
	<ul> <li>(Remote Voting) BINASTRA CORPORATION BERHAD 21st AGM or if you are on the live stream meeting page, you can select "GO TO REMOTE VOTING PAGE" button below the Query Box.</li> <li>Read and agree to the Terms &amp; Conditions and confirm the Declaration.</li> <li>Select the CDS account that represents your shareholdings.</li> <li>Indicate your votes for the resolutions that are tabled for voting.</li> <li>Confirm and submit your votes.</li> </ul>

Procedure	Action
iv. End of remote	• Upon the announcement by the Chairman on the conclusion of the 21st
participation	AGM, the Live Streaming will end.

#### Note to users of the RPV facilities:

- (i) Should your registration for RPV be approved, we will make available to you the rights to join the live stream meeting and to vote remotely. Your login to TIIH Online on the day of meeting will indicate your presence at the virtual meeting.
- (ii) The quality of your connection to the live broadcast is dependent on the bandwidth and stability of the internet at your location and the device you use.
- (iii) In the event you encounter any issues with logging-in, connection to the live stream meeting or online voting on the meeting day, kindly call Tricor Help Line at 011-40805616 / 011-40803168 / 011-40803169 / 011-40803170 for assistance or e-mail to <a href="mailto:tiih.online@my.tricorglobal.com">tiih.online@my.tricorglobal.com</a> for assistance.

### **Entitlement to Participate and Appointment of Proxy**

- Only members whose names appear on the Record of Depositors as at 27 June 2024 shall be eligible
  to attend, speak and vote at the 21<sup>st</sup> AGM or appoint a proxy(ies) and/or the Chairman of the Meeting
  to attend and vote on his/her behalf.
- In view that the 21<sup>st</sup> AGM will be conducted on a fully virtual basis, a member can appoint the Chairman of the Meeting as his/her proxy and indicate the voting instruction in the Form of Proxy.
- If you wish to participate in the 21<sup>st</sup> AGM yourself, please do not submit any Form of Proxy for the 21<sup>st</sup> AGM. You will not be allowed to participate in the 21<sup>st</sup> AGM together with a proxy appointed by 21<sup>st</sup> AGM you.
- Accordingly, Form of Proxy and/or documents relating to the appointment of proxy/corporate representative/attorney for the 21<sup>st</sup> AGM whether in hard copy or by electronic means shall be deposited or submitted in the following manner not later than Monday, 1 July 2024 at 11.00 a.m.
  - (i) In Hard copy:
    - a) By hand or post to the office of the Share Registrar, Tricor Investor & Issuing House Services Sdn Bhd at Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur or its Customer Service Centre at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur;
    - b) By fax at 03-2783 9222 or e-mail to is.enquiry@my.tricorglobal.com
  - (ii) By Electronic form:

All shareholders can have the option to submit Form of Proxy electronically via TIIH Online and the steps to submit are summarised below:

Procedure	Action
i. Steps for Indiv	vidual Shareholders
Register as a User with TIIH Online	<ul> <li>Using your computer, please access the website at <a href="https://tiih.online">https://tiih.online</a>.</li> <li>Register as a user under the "e-Services". Please refer to the tutorial guide posted on the homepage for assistance.</li> <li>If you are already a user with TIIH Online, you are not required to</li> </ul>
Proceed with submission of Form of Proxy	<ul> <li>register again.</li> <li>After the release of the Notice of Meeting by the Company, login with your user name (i.e. email address) and password.</li> <li>Select the corporate event: BINASTRA CORPORATION BERHAD 21st AGM - "Submission of Form of Proxy".</li> <li>Read and agree to the Terms and Conditions and confirm the Declaration.</li> <li>Insert your CDS account number and indicate the number of shares for your proxy(s) to vote on your behalf.</li> <li>Indicate your voting instructions – FOR or AGAINST, otherwise your proxy will decide on your votes.</li> <li>Review and confirm your proxy(s) appointment.</li> <li>Print the Form of Proxy for your record.</li> </ul>
• 64	
	oration or institutional shareholders
Register as a User with TIIH Online	<ul> <li>Access TIIH Online at <a href="https://tiih.online">https://tiih.online</a>.</li> <li>Under e-Services, the authorised or nominated representative of the corporation or institutional shareholder selects "Create Account by Representative of Corporate Holder".</li> <li>Complete the registration form and upload the required documents.</li> <li>Registration will be verified, and you will be notified by email within one (1) to two (2) working days.</li> <li>Proceed to activate your account with the temporary password given in the email and re-set your own password.</li> </ul>
	Note: The representative of a corporation or institutional shareholder must register as a user in accordance with the above steps before he/she can subscribe to this corporate holder electronic proxy submission. Please contact our Share Registrar if you need clarifications on the user registration.
Proceed with submission of Form of Proxy	<ul> <li>Login to TIIH Online at <a href="https://tiih.online">https://tiih.online</a>.</li> <li>Select the corporate exercise name: BINASTRA CORPORATION BERHAD 21st AGM - "Submission of Form of Proxy".</li> </ul>
	<ul> <li>Agree to the Terms &amp; Conditions and Declaration.</li> <li>Proceed to download the file format for "Submission of Form of Proxy" in accordance with the Guidance Note set therein.</li> <li>Prepare the file for the appointment of proxies by inserting the required data.</li> <li>Proceed to upload the duly completed proxy appointment file.</li> <li>Select "Submit" to complete your submission.</li> <li>Print the confirmation report of your submission for your record.</li> </ul>

### **POLL VOTING**

• The voting at the 21<sup>st</sup> AGM will be conducted by poll in accordance with Paragraph 8.29A of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad. The Company has appointed Tricor as Poll Administrator to conduct the poll by way of electronic voting (e-voting).

- Members/Proxies/Corporate representatives/Attorneys can proceed to vote on the resolutions at any time from 11.00 a.m. on Wednesday, 3 July 2024 but before the end of the voting session which will be announced by the Chairman of the meeting. Kindly refer to "Procedures to Remote Participation and Voting via RPV Facilities" provided above for guidance on how to vote remotely via TIIH Online.
- Upon completion of the voting session for the 21<sup>st</sup> AGM, the Scrutineers will verify the poll results followed by the Chairman's declaration whether the resolutions are duly passed.

#### PRE-MEETING SUBMISSION OF QUESTIONS

• The Board recognises that the 21<sup>st</sup> AGM is a valuable opportunity for the Board to engage with shareholders. In order to enhance the efficiency of the proceedings of the 21<sup>st</sup> AGM, shareholders may in advance, before the 21<sup>st</sup> AGM, submit questions to the Board of Directors via Tricor's TIIH Online website at <a href="https://tiih.online">https://tiih.online</a>, by selecting "e-Services" to login, post your questions and submit it electronically no later than Monday, 1 July 2024. The Board of Directors will endeavor to address the questions received at the 21<sup>st</sup> AGM.

#### NO DOOR GIFTS/FOOD VOUCHERS

- There will be no distribution of door gifts or food vouchers for the 21<sup>st</sup> AGM as the meeting will be conducted on a fully virtual basis.
- The Company would like to thank all its shareholders for their kind co-operation and understanding in these challenging times.

#### **ENQUIRIES**

• If you need any assistance, kindly contact the following persons during office hours on Mondays to Fridays from 9.00 a.m. to 5.30 p.m. (except on public holidays):

### Tricor Investor & Issuing House Services Sdn. Bhd.

General Line: +603-2783 9299 Fax Number: +603-2783 9222

Email: is.enquiry@my.tricorglobal.com

Contact person:

Mohamad Khairudin Bin. Tajudin: +603-2783 7973 / email: Mohamad.Khairudin@my.tricorglobal.com