

ELEVENTH ANNUAL GENERAL MEETING

ADMINISTRATIVE GUIDE

Date : Wednesday, 27 September 2023

Time : 10.00 a.m.

Venue : PLO 436, Jalan Gangsa, Kawasan Perindustrian Pasir Gudang,
81700 Pasir Gudang, Johor, Malaysia

1. Registration on the day of the 11th AGM

1. Registration will commence at 9.00 a.m.
2. Please present your original National Registration Identity Card (NRIC) or Passport to the registration staff for verification and a voting slip will be given to you thereafter.
3. Registration must be done in person. No person is allowed to register on behalf of another.
4. The registration counter will handle verification of identity, registration and revocation of proxy(ies).

2. CORPORATE MEMBERS

1. Corporate members who wish to appoint corporate representatives instead of a proxy, must deposit their original or duly certified certificate of appointment of corporate representative to Tricor on or before the AGM.
2. Attorneys appointed by power of attorney are required to deposit their power of attorney with Tricor not later than **Monday, 25 September 2023 at 10.00 a.m.** to attend and vote at the 11th AGM.

3. GENERAL MEETING RECORD OF DEPOSITORS ("ROD")

1. Only a depositor whose name appears on the ROD as at **20 September 2023** shall be entitled to attend, participate, speak and vote at the [11th](#) AGM or appoint proxies to attend and/or vote on his/her behalf.

4. PROXY

1. You may submit your proxy form to Tricor Investor & Issuing House Services Sdn Bhd at Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur or its Customer Service Counter at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, not less than forty-eight (48) hours before the time appointed for holding the 11th AGM or any adjournment thereof, otherwise the proxy form shall not be treated as valid.
2. Alternatively, you may also submit the proxy form electronically via TIIH Online website at <https://tiah.online>, not later than Monday, 25 September 2023 at 10.00 a.m. Please do read and follow the procedures below to submit proxy form electronically.

REFRESHMENT AND DOOR GIFT

There will be no distribution of door gift and refreshments will not be provided during the 11th AGM.

ELECTRONIC LODGEMENT OF FORM OF PROXY

The procedures to lodge your Form of Proxy electronically via Tricor's **TIIH Online** website are summarised below:

	Procedure	Action
i. Steps for Individual Shareholders		
a	Register as a User with TIIH Online	<ul style="list-style-type: none"> Using your computer, please access the website at https://tiih.online. Register as a user under the "e-Services" by selecting "Create Account by Individual Holder". Please do refer to the tutorial guide posted on the homepage for assistance. If you are already a user with TIIH Online, you are not required to register again.
b	Proceed with submission of Form of Proxy	<ul style="list-style-type: none"> After the release of the Notice of Annual General Meeting by the Company, login with your user name (i.e. email address) and password. Select the corporate event: "SOLID AUTOMOTIVE BERHAD 11TH AGM – SUBMISSION OF PROXY FORM". Read and agree to the Terms & Conditions and confirm the Declaration. Insert your CDS account number and indicate the number of shares for your proxy(s) to vote on your behalf. Appoint your proxy(s) and insert the required details of your proxy(s) or appoint Chairman as your proxy. Indicate your voting instructions – FOR or AGAINST, otherwise your proxy will decide your vote. Review and confirm your proxy(s) appointment. Print proxy form for your record.
ii. Steps for Corporation or Institutional Shareholders		
a	Register as a User with TIIH Online	<ul style="list-style-type: none"> Access TIIH Online at https://tiih.online. Under e-Services, the authorised or nominated representative of the corporation or institutional shareholder selects "Create Account by Representative or Corporate Holder". Complete the registration form and upload the required documents. Registration will be verified, and you will be notified by email within one (1) to two (2) working days. Proceed to activate your account with the temporary password given in the email and re-set your own password. <p>Note: The representative of a corporation or institutional shareholder must register as a user in accordance with the above steps before he/she can subscribe to this corporate holder electronic proxy submission. Please contact the persons stated under "ENQUIRY" section below if you need clarifications on the user registration.</p>
b	Proceed with submission of Proxy Form	<ul style="list-style-type: none"> Login to TIIH Online at https://tiih.online. Select the corporate event: "SOLID AUTOMOTIVE BERHAD 11TH AGM – SUBMISSION OF PROXY FORM".

		<ul style="list-style-type: none"> • Read and agree to the Terms & Conditions and confirm the Declaration. • Proceed to download the file format for “SUBMISSION OF PROXY FORM” in accordance with the Guidance Note set therein. • Prepare the file for the appointment of proxy(ies) by inserting the required data. • Submit the proxy appointment file. • Login to TIIH Online, select corporate event: “SOLID AUTOMOTIVE BERHAD 11TH AGM – SUBMISSION OF PROXY FORM”. • Proceed to upload the duly completed proxy appointment file. • Select “Submit” to complete your submission. • Print the confirmation report of your submission for your record.
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ENQUIRIES

If you have any enquiry prior to the meeting, you may contact the Share Registrar at:

Tricor Investor & Issuing House Services Sdn Bhd

Registration No. 197101000970 (11324-H)

Unit 32-01, Level 32, Tower A

Vertical Business Suite, Avenue 3,

Bangsar South No. 8, Jalan Kerinchi

59200 Kuala Lumpur, Malaysia

Tel No.: 03-2783 9299

Fax No.: 03-2783 9222

Email: is.enquiry@my.tricorglobal.com