

# RADIANT GLOBALTECH BERHAD

200301018877 (621297-A)  
(Incorporated in Malaysia)

## ADMINISTRATIVE NOTES FOR THE TWENTIETH ANNUAL GENERAL MEETING (“20<sup>TH</sup> AGM” OR “MEETING”) OF RADIANT GLOBALTECH BERHAD (“RADIANT GLOBALTECH” OR “COMPANY”)

Date	Time	Venue
23 June 2023	10:00 a.m.	Greens III, Sports Wing, Tropicana Golf & Country Resort, Jalan Kelab Tropicana, 47410 Petaling Jaya, Selangor Darul Ehsan.

In the interest of public health including the well-being of our members, members must cooperate with the following precautionary measures put in place by our Company should our members or proxies wish to attend the Meeting in person. Your safety and health are our Company's top priority.

### **Public Health Precautions and Preventive Measures**

- (a) Members or proxies are required to wear a face mask before entering the meeting room and throughout the 20<sup>th</sup> AGM as well.
- (b) **NO door gift** will be provided to the members or proxies at the Meeting venue.
- (c) Light refreshments will be served.
- (d) The Company will closely monitor the situation and reserve the right to take further measures or short-notice arrangements as and when appropriate in order to minimise any risk to the Meeting.
- (e) **Recording/Photography**

By participating in this 20<sup>th</sup> AGM, you agree that no part of the Meeting proceedings may be recorded, photographed, stored in any retrieval systems, reproduced, transmitted or uploaded in any form, platform or social media or by any means whether it is mechanical, electronic, photocopying, recording or otherwise without the prior written consent of the Company. The Company reserves the right to take appropriate legal actions against anyone who violates this rule.

### **PRE-REGISTRATION BEFORE THE MEETING**

Members/proxies/corporate representatives/attorneys who wish to attend the Meeting in person encourage to pre-register (RSVP) with the Company's Share Registrar by following the requirements and procedures as summarised below: -

Procedures		Action
<b>BEFORE 20<sup>th</sup> AGM DAY</b>		
(a)	Register as a user with TIIH Online	<ul style="list-style-type: none"> <li>Using your computer, access the website at <a href="https://tiih.online">https://tiih.online</a>. Register as a user under the “e-Services”. Refer to the tutorial guide posted on the homepage for assistance.</li> <li>If you are already a user with TIIH Online, you are not required to register again. You will receive an <b>e-mail to notify</b> you that remote participation is available for registration at TIIH Online.</li> </ul>
(b)	Submit your PRE-REGISTER to attend 20 <sup>th</sup> AGM	<ul style="list-style-type: none"> <li><b>Pre-Registration is open from 10.00 a.m. Friday, 28 April 2023 up to 10.00 a.m. Wednesday, 21 June 2023.</b></li> <li>Login with your user ID and password and select the corporate event: “<b>(REGISTRATION) RADIANT 20TH AGM</b>”.</li> <li>Read and agree to the Terms &amp; Conditions and confirm the Declaration.</li> <li>Insert the CDS account number and indicate the number of shares.</li> <li>Submit to register your physical attendance.</li> <li>System will send an <b>e-mail to notify</b> that your registration to attend the AGM physically is received and will be verified.</li> <li>After verification of your registration against the General Meeting Record of Depositors as at <b>15 June 2023</b>, the system will send you an <b>e-mail after 21 June 2023 to approve or reject</b> your registration for pre-register to attend the 20<sup>th</sup> AGM.</li> </ul>

## REGISTRATION ON THE DAY OF THE MEETING

- (1) Registration will commence at 9.00 a.m. and shall remain open until the conclusion of the 20<sup>th</sup> AGM or such other time as may be determined by the Chairman of the Meeting.
- (2) Please present your original National Registration Identity Card (NRIC) or Passport (for foreign members) to the registration staff for verification. Please ensure your NRIC or Passport is returned to you after registration.
- (3) Upon verification and registration:
  - (a) please sign on the attendance list and an identification wristband will be provided at the registration counter;
  - (b) if you are attending the 20<sup>th</sup> AGM as a member as well as a proxy, you will be registered once and will only be given one identification wristband;
  - (c) no person will be allowed to enter the meeting hall without wearing the identification wristband. There will be no replacement in the event that you lose/misplace the identification wristband;
  - (d) a polling form will be given to you thereafter. There will be no replacement should you lose or misplace the polling form; and
  - (e) you may proceed to the meeting venue thereafter.

- (4) Registration must be done in person. Please also note that you will not be allowed to register on behalf of another person even with the original NRIC or Passport of that other person.

The registration counters will only handle the verification of identity and registration of proxy/proxies. If you have other queries, please proceed to the Help Desk.

## GENERAL MEETING RECORD OF DEPOSITORS

For the purpose of determining who shall be entitled to attend the 20<sup>th</sup> AGM, the Company will be requesting Bursa Malaysia Depository Sdn. Bhd. to issue a General Meeting Record of Depositors as at **15 June 2023** and only a depositor whose name appears on such Record of Depositors shall be eligible to attend the 20<sup>th</sup> AGM.

### Appointment of Proxy(ies)

- (a) Members are encouraged to appoint the Chairman of the Meeting (or any other person) to act as a proxy to attend and vote at the Meeting on their behalf by submitting the proxy form with predetermined voting instructions.
- (b) To be valid, the instrument appointing a proxy may be made in a hard copy form or by an electronic form in the following manner and must be received by the Company not less than forty-eight (48) hours before the time for holding the Meeting or adjourned meeting:-
- (i) In hard copy form  
In the case of an appointment made in hard copy form, the proxy form must be deposited at the Share Registrar of the Company situated at Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur or Tricor Customer Service Centre at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur.
- (ii) By electronic form  
The proxy form can be electronically lodged via TIIH Online website at <https://tiih.online>. Please refer to the Administrative Notes on the procedures for the electronic lodgement of a proxy form via TIIH Online.

## ELECTRONIC LODGEMENT OF PROXY FORM

The procedures to lodge your Proxy Form electronically via Tricor's TIIH Online website are summarised below:

Procedures		Action
<b><u>Steps for Individual Members</u></b>		
(a)	Register as a User with TIIH Online	<ul style="list-style-type: none"><li>Using your computer, please access the website at <a href="https://tiih.online">https://tiih.online</a>. Register as a user under the "e-Services" and select "<b>Create Account by Individual Holder</b>". Please refer to the tutorial guide posted on the homepage for assistance.</li><li>Registration as a user will be approved within one (1) working day and you will be notified via e-mail.</li><li>If you are already a user with TIIH Online, you are not required to register again.</li></ul>

Procedure		Action
<b><u>Steps for Individual Members</u></b> (cont'd)		
(b)	Proceed with the submission of Proxy Form	<ul style="list-style-type: none"> <li>• After the release of the Notice of Meeting by the Company, login with your user name (i.e. email address) and password.</li> <li>• Select the corporate event: <b>"RADIANT 20TH AGM – Submission of Proxy Form"</b>.</li> <li>• Read and agree to the Terms &amp; Conditions and confirm the Declaration.</li> <li>• Insert your CDS account number and indicate the number of shares for your proxy(s) to vote on your behalf.</li> <li>• Appoint your proxy(s) and insert the required details of your proxy(s) or appoint Chairman as your proxy.</li> <li>• Indicate your voting instructions – FOR or AGAINST, otherwise your proxy will decide your vote.</li> <li>• Review and confirm your proxy(s) appointment.</li> <li>• Print the Proxy Form for your record.</li> </ul>
<b><u>Steps for Corporation or Institutional Members</u></b>		
(a)	Register as a User with TIIH Online	<ul style="list-style-type: none"> <li>• Access TIIH Online at <a href="https://tiih.online">https://tiih.online</a>.</li> <li>• Under e-Services, the authorised or nominated representative of the corporation or institutional member selects <b>"Create Account by Representative of Corporate Holder"</b>.</li> <li>• Complete the registration form and upload the required documents.</li> <li>• Registration will be verified, and you will be notified by e-mail within one (1) or two (2) working days.</li> <li>• Proceed to activate your account with the temporary password given in the e-mail and reset your own password.</li> </ul> <p><i>(Note: The representative of a corporation or institutional member must register as a user in accordance with the above steps before he/she can subscribe to this corporate holder electronic proxy submission. Please contact our Share Registrar if you need clarification on the user registration.)</i></p>
(b)	Proceed with the submission of Proxy Form	<ul style="list-style-type: none"> <li>• Login to TIIH Online at <a href="https://tiih.online">https://tiih.online</a>.</li> <li>• Select the corporate event: <b>"RADIANT 20TH AGM – Submission of Proxy Form"</b>.</li> <li>• Read and agree to the Terms &amp; Conditions and confirm the Declaration.</li> <li>• Proceed to download the file format for "Submission of Proxy Form" in accordance with the Guidance Notes set therein.</li> <li>• Prepare the file for the appointment of proxies by inserting the required data.</li> </ul>

		<ul style="list-style-type: none"> <li>• Proceed to upload the duly completed proxy appointment file.</li> <li>• Select “Submit” to complete your submission.</li> <li>• Print the confirmation report of your submission for your record.</li> </ul>
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Kindly check Bursa Malaysia Securities Berhad’s website and Company’s website at <http://www.rgtech.com.my/> for the latest updates on the status of the Meeting.

## ENQUIRY

If you have any enquiry regarding the 20<sup>th</sup> AGM, please contact the following persons during office hours from 9.00 a.m. to 5.30 p.m. on Monday to Friday (except public holidays) prior to the Meeting: -

### **Tricor Investor & Issuing House Services Sdn. Bhd.**

General Line : +603-2783 9299  
 Fax Number : +603-2783 9222  
 Email : [is.enquiry@my.tricorglobal.com](mailto:is.enquiry@my.tricorglobal.com)  
 Contact Persons : Mr. Aiman Nuri : +603-2783 9262  
                               : Mr. Jake Too : +603-2783 9285  
                               : Mr. David Look : +603-2783 9281

## PERSONAL DATA POLICY

By registering for the remote participation and electronic voting meeting and/or submitting the instrument appointing a proxy(ies) and/or representative(s), the member of the Company has consented to the use of such data for purposes of processing and administration by the Company (or its agents); and to comply with any laws, listing rules, regulations and/or guidelines. The member agrees that he/she will indemnify the Company in respect of any penalties, liabilities, claims, demands, losses and damages as a result of the member’s breach of warranty.