

NOTES FOR THE 13TH ANNUAL GENERAL MEETING

UEM SUNRISE BERHAD 200801028815 (830144-W)
(Incorporated in Malaysia)

1. Date, Time and Venue of AGM

Meeting day and date	: Monday, 21 June 2021
Meeting platform	: https://web.lumiagm.com/
Registration	: Virtual Meeting via Remote Participation and Electronic Voting (RPEV) facilities
Commencement of meeting	: 10.00 a.m.
Broadcast venue	: Black Box MAP, Level G2-01, Block A5, Publika, No. 1, Jalan Dutamas 1, 50480 Kuala Lumpur, Malaysia

2. Virtual Meeting

- 2.1 In view of the ongoing Movement Control Order as part of the Government's measures to curb the spread of the Coronavirus Disease (COVID-19), the Company's 13th AGM will be conducted **fully virtual** and entirely via RPEV facilities.
- 2.2 The main and only venue for the 13th AGM is the broadcast venue which is strictly for the purpose of complying with Section 327(2) of the Companies Act 2016 and Article 70 of the Constitution of the Company that require the Chairman of the meeting to be present at the main venue of the meeting. **No shareholders/proxies/corporate representatives should be physically present** nor admitted at the broadcast venue on the day of the 13th AGM.
- 2.3 Shareholders can participate in our full virtual AGM by registering online via the Boardroom Smart Investor Portal at www.boardroomlimited.my.
- 2.4 With the RPEV facilities, you may exercise your right as a shareholder of the Company to participate (and pose questions to the Board and management of the Company) and vote at the 13th AGM, safely from your home.
- 2.5 Kindly ensure that you are connected to the internet throughout the AGM and please note that the quality of the live webcast and online remote voting are dependent on the bandwidth and stability of the internet connection of the participants.
- 2.6 No recording or photography of the meeting proceedings is allowed without the prior written permission of the Company.
- 2.7 For the fully virtual AGM, the Company is guided by the Securities Commission's Guidance Note on the Conduct of General Meetings for Listed Issuers issued on 18 April 2020 and revised from time to time.

3. Entitlement to participate and vote

- 3.1 Only members whose name appears in the Record of Depositors (ROD) as at 16 June 2021 shall be entitled to attend the 13th AGM or appoint a proxy(ies) to participate and vote on his/her behalf by returning the proxy form which can be downloaded from <https://www.uemsunrise.com/corporate/about-us/information-and-downloads>.

4. Lodgement of Proxy Form

- 4.1 If you are unable to attend the AGM via RPEV facilities and wish to appoint the Chairman of the meeting as your proxy to vote on your behalf, please deposit your proxy form with the Share Registrars, Boardroom Share Registrars Sdn. Bhd. (Boardroom), 11th Floor, Menara Symphony, No. 5, Jalan Professor Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor Darul Ehsan not less than forty-eight (48) hours before the time of holding the AGM or no later than 10.00 a.m. on 19 June 2021. Any alteration to the Form of Proxy must be initialled.
- 4.2 The Share Registrars will also provide a box at the ground floor of its office building to facilitate drop-off of proxy forms.
- 4.3 Alternatively, the proxy appointment may also be lodged electronically via the Boardroom Smart Investor Portal at www.boardroomlimited.my, which is free and available to all individual shareholders, not less than forty-eight (48) hours before the time of holding the AGM or no later than 10.00 a.m. on 19 June 2021 in accordance with the steps below:

Step 1 – Register Online with Boardroom Smart Investor Portal (for first time registration only)

[Note: If you have already signed up with Boardroom Smart Investor Portal, you are not required to register again. You may proceed to Step 2 on eProxy Lodgement.]

- a. Access website www.boardroomlimited.my.
- b. Click <<Login>> and click <<Register>> to sign up as a user.
- c. Complete registration and upload a softcopy of your MyKad/Identification Card (front and back) or Passport in JPEG, PDF or PNG format.
- d. Please enter a valid email address and wait for Boardroom's email verification.
- e. Your registration will be verified and approved within one (1) business day and an email notification will be provided.

ADMINISTRATIVE NOTES FOR THE 13TH ANNUAL GENERAL MEETING

4. Lodgement of Proxy Form (cont'd)

4.3 (cont'd)

Step 2 – eProxy Lodgement

- a. Login to www.boardroomlimited.my using your user ID and password above.
- b. Go to “eProxy Lodgement” and browse the Meeting List for “UEM Sunrise Berhad 13th Virtual AGM”. Click “Apply”.
- c. Read the Terms & Conditions and confirm Declaration.
- d. Enter your CDS account number and the total number of securities held.
- e. Select your proxy – either the Chairman of the meeting or individual named proxy(ies) and enter the required particulars of your proxy(ies).
- f. Indicate your voting instructions – For or Against or Abstain, otherwise your proxy will decide your vote.
- g. Review and confirm your proxy appointment.
- h. Click submit.
- i. Download or print the eProxy form acknowledgement.

- 4.4 If you wish to participate in the meeting yourself, please do not submit any proxy form for the meeting. You will not be allowed to participate in the meeting together with a proxy appointed by you.
- 4.5 If you have submitted your proxy form prior to the meeting and subsequently decide to participate in the meeting yourself, please write in to BSR.Helpdesk@boardroomlimited.com to revoke the appointment of your proxy(ies) at least forty-eight (48) hours before the AGM. On revocation, your proxy(ies) would not be allowed to participate in the meeting. In such event, you should advise your proxy(ies) accordingly.

5. Corporate Shareholder

- 5.1 Corporate shareholders who require their corporate representative to participate and vote at the AGM must deposit their original certificate of appointment of corporate representative to the Share Registrars no later than 10.00 a.m. on 19 June 2021.

6. Voting Procedures

- 6.1 The voting will be conducted by poll in accordance with Paragraph 8.29A of Bursa Malaysia Securities Berhad’s Main Market Listing Requirements.
- 6.2 The Company has appointed Boardroom as the Poll Administrator to conduct the poll by way of electronic voting (e-Voting) and Commercial Quest Sdn. Bhd. as Scrutineers to verify the poll results.
- 6.3 During the AGM, the Chairman will invite the Poll Administrator to brief on the e-Voting housekeeping rules. The voting session will commence as soon as the Chairman calls for the poll to be opened and until such time when the Chairman announces the closure of the poll.
- 6.4 For the purpose of this AGM, e-Voting will be carried out using personal smart mobile phones, tablets, personal computers or laptops.
- 6.5 The polling will only commence after announcement of poll being opened by the Chairman and until such time when the Chairman announces the closure of poll.
- 6.6 The Scrutineers will verify the poll result reports upon closing of the poll session by the Chairman. Thereafter, the Chairman will announce and declare whether the resolutions put to vote were successfully carried or not.

7. Remote Participation and Electronic Voting (RPEV)

- 7.1 Please note that all members including **(i) individual members; (ii) corporate shareholders; (iii) authorised nominees; and (iv) exempt authorised nominees** shall use the RPEV facilities to participate and vote remotely at the AGM.
- 7.2 If you wish to participate in the meeting, you will be able to view a live webcast of the meeting, ask questions and submit your votes in real time whilst the meeting is in progress.

ADMINISTRATIVE NOTES FOR THE 13TH ANNUAL GENERAL MEETING

7. Remote Participation and Electronic Voting (RPEV) (cont'd)

7.3 Kindly follow the steps below on how to request for login ID and password and usage of the RPEV facilities:

BEFORE AGM DAY	
Procedure	Actions
1. Register Online with Boardroom Smart Investor Portal (for first time registration only)	<p><i>[Note: If you have already signed up with Boardroom Smart Investor Portal, you are not required to register again. You may proceed to Step 2 - Submit Request for Remote Participation User ID and Password.]</i></p> <ol style="list-style-type: none"> Access website www.boardroomlimited.my. Click <<Login>> and click <<Register>> to sign up as a user. Complete registration and upload a softcopy of your MyKad/ Identification Card (front and back) or Passport in JPEG, PDF or PNG format. Please enter a valid email address and wait for Boardroom's email verification. Your registration will be verified and approved within one (1) business day and an email notification will be provided.
2. Submit Request for Remote Participation User ID and Password	<p><i>[Note: Registration for remote access will be open on 21 May 2021. Please note that the closing time to submit your request is not less than forty-eight (48) hours before the time of holding the AGM or no later than 10.00 a.m. on 19 June 2021.]</i></p> <p>Individual Members</p> <ul style="list-style-type: none"> Login to www.boardroomlimited.my using your user ID and password. Select "Virtual Meeting" from main menu and select the correct Corporate Event "UEM Sunrise Berhad 13th Virtual AGM". Read and agree to the Terms & Conditions. Enter your CDS Account and thereafter submit your request. <p>Corporate Shareholders</p> <ul style="list-style-type: none"> Write in to BSR.Helpdesk@boardroomlimited.com by providing the name of Member, CDS Account Number accompanied with the Certificate of Appointment of Corporate Representative or Form of Proxy to submit the request. Please provide a copy of Corporate Representative's MyKad/ Identification Card (front and back) or Passport in JPEG, PDF or PNG format as well as his/her email address. <p>Authorised Nominee and Exempt Authorised Nominee</p> <ul style="list-style-type: none"> Write in to BSR.Helpdesk@boardroomlimited.com by providing the name of Member, CDS Account Number accompanied with the Form of Proxy to submit the request. Please provide a copy of proxy holder's MyKad/ Identification Card (front and back) or Passport in JPEG, PDF or PNG format as well as his/her email address.
3. Email Notification	<ol style="list-style-type: none"> You will receive a notification from Boardroom that your request has been received and is being verified. Upon system verification against the General Meeting ROD as at 16 June 2021, you will receive an email from Boardroom either approving or rejecting your registration for remote participation. If your registration is approved, you will also receive your remote access user ID and password in the same email from Boardroom.

ADMINISTRATIVE NOTES FOR THE 13TH ANNUAL GENERAL MEETING

7. Remote Participation and Electronic Voting (RPEV) (cont'd)

7.3 (cont'd)

ON THE DAY OF THE AGM	
Procedure	Actions
1. Login to Virtual Meeting Platform	a. The Virtual Meeting portal will be open for login an hour (1 hour) before the commencement of AGM at 9.00 a.m. on 21 June 2021. b. The Meeting Platform can be accessed via one of the following: <ul style="list-style-type: none"> • Launch Lumi AGM by scanning the QR Code provided in the email notification received after successful registration; or • Access to Lumi AGM web portal via website url https://web.lumiagm.com/. c. Enter the Meeting ID No. and sign in with the user ID and password provided in the confirmation email from Boardroom.
2. Participate	<i>[Note: Questions submitted online will be moderated before being sent to the Chairman to avoid repetition.]</i> a. If you would like to view live webcast, select the broadcast icon. b. If you would like to ask a question during the AGM, select the messaging icon. c. Type your message within the chat box, click the send button once completed.
3. Voting	a. Once the meeting is open for voting, the polling icon will appear with the resolutions and your voting choices. b. To vote, simply select your voting direction from the options provided. c. A confirmation message will appear to show your vote has been received. d. To change your vote, simply select another voting direction. e. If you wish to cancel your vote, please press "Cancel".
4. End of Participation	a. Upon the announcement by the Chairman on the closure of AGM, the live webcast will end and the messaging window will be disabled. b. You can now logout from Meeting Platform.

8. Gift Policy

- 8.1 There will be **NO DISTRIBUTION** of door gifts or vouchers for members/proxies/corporate representatives who participate at this virtual AGM.

9. Enquiries

- 9.1 The Company welcomes questions and views from shareholders on the AGM resolutions and Annual Report 2020 to be raised at the 13th AGM.
- 9.2 Please email your question(s) to ir@uemsunrise.com no later than 10.00 a.m. on Wednesday, 16 June 2021. We will endeavour to provide responses to the queries during the virtual AGM session.
- 9.3 If you have any enquiry prior to the AGM or if you wish to request for technical assistance to participate in the fully virtual meeting, please contact Boardroom during office hours i.e. from 8.30 a.m. to 5.30 p.m. (Mondays to Fridays):

Boardroom Share Registrars Sdn. Bhd.
 Tel : +603 7890 4700 (Helpdesk)
 Fax : +603 7890 4670
 Email : BSR.Helpdesk@boardroomlimited.com