



MY E.G. SERVICES BERHAD
[Registration No. 200001003034 (505639-K)]

ENVIRONMENTAL POLICY



1 Introduction

MY E.G. Services Berhad (“MYEG” or “the Company”) and all subsidiary companies within the MYEG Group (“the Group”) are committed to reduce energy use, water usage and prevent pollution. We are committed to meet or exceed relevant environmental regulations and other environmental related requirements through the continual improvement of our environmental management system and the prevention of pollution.

2 Purpose

- 2.1. The Group aims to minimize its impact on the environment and maximize the effective use of resources.
- 2.2. We strive to achieve this by increasing communication and awareness of our efforts in accordance with this policy and fostering responsible environmental behaviour amongst our employees and any external stakeholders / public providing services to the Group, including consultants, vendors, suppliers, independent contractors, external agencies and/or any other party with a business relationship with the Group and clients

3 Objectives

This Environmental Policy aims to integrate a philosophy of sustainable development into all the organization’s activities and to establish and promote sound environmental practice in our operations.

4 Responsibilities

It shall be the responsibility of the Board to establish and maintain policies and procedures and to bring these procedures into effect.

- 4.1. The Group will develop guidelines for staff, suppliers, volunteers and users to adopt sound environmental work practices, and adequate training will be provided to ensure these practices are carried out.
- 4.2. The Group will use reasonable endeavors to reuse and recycle materials, purchase recycled materials, and use recyclable packaging and other materials.
- 4.3. The Group will use all reasonable endeavors to ensure that its services and products are safe, efficient in their use of energy, protective of the environment, and able to be reused, recycled or disposed of safely.
- 4.4. The Group will use all reasonable endeavors to minimize materials and energy use, prevent air, water, and other pollution, and dispose of waste safely and responsibly.
- 4.5. Improve employee awareness by issuing memos on energy saving, water conservation, pollutions and encouraging the sharing of experiences and expertise.



46. The Group will use all reasonable endeavors to conserve energy by improving energy efficiency and giving preference to renewable over non-renewable energy sources when feasible.
47. The Group will closely monitor all facilities for prevention of pollution.
48. Commitment to prevent pollution by striving to minimize waste generation and resource consumption.
49. Promote efficient use of resources throughout our facility including water and energy.
- 4.10. Minimize energy and water use within our buildings, E-service Centre, Regional offices and processes in order to conserve supplies and minimize the consumption of natural resources

5 Monitoring and improvement

The Group will:

- 5.1 use all reasonable endeavors to meet or exceed all applicable government requirements and voluntary requirements and will, in addition, adhere to the more stringent requirements of its own environmental policy.
- 5.2 use reasonable endeavors to ensure that every employee, suppliers, volunteer and contractor is informed of and expected to follow this policy and to report any environmental, health, or safety concern to management so that prompt action may be taken.
- 5.3 establish procedures to ensure all that employees are knowledgeable of, understand and comply with all applicable environmental laws and regulations.
- 5.4 increase employee awareness through training and provide staff with relevant environmental training.

6 Periodic Review

The Group must diligently monitor these procedures to ensure that they meet the objectives and remain effective for the Group, and, if necessary, implement changes subject to the approval of the Board of Directors.

This policy will be reviewed annually to assess its effectiveness.

This policy is dated 27 February 2020.

WASTE MANAGEMENT AND RECYCLING STATEMENT

General Statement

MY E.G. Services Berhad (“MYEG” or “the Company”) and all subsidiary companies within the MYEG Group (“the Group”) are committed to ensure a high level of commitment to good environmental policies throughout our business activities.

It is our intention to develop this policy by minimising the production of waste, through good purchasing practice of materials used throughout the business and reuse and recycle materials whenever practical to do so.

To help ensure we give proper consideration to our environmental and waste management responsibilities and to assist in the minimisation of waste and the recycling of materials wherever practicable, systems and procedures will be implemented to encourage the recycling of material with a view to minimizing the overall levels of waste we produce.

All staff are expected to abide by the following procedures and co-operate with management in the execution of this policy.

Specific Aims

As part of our commitment to protecting the environment and reducing waste levels, we have adopted the following specific aims:-

1. Cultivate a work ethic with a high level of awareness of waste management, waste minimisation and a desire to recycle and reuse materials when practical.
2. Promote economy in the use of materials generally and in particular paper and the selection of print formats and document styles in our offices.
3. Encourage the use of recycled/reclaimed materials; materials from sustainable sources and those that are suitable for disposal by recycling.
4. Minimise waste by encouraging the exchange and reuse of equipment and materials amongst departments , E-service centre & Regional office.
5. Develop waste management strategies that include recycling procedures and schemes.
6. Encourage employees in our office and e-service centre and regional office to promote and establish recycling schemes that are relevant to their individual activities.
- 7.
- 8.
- 9.

Future Recycling

We are committed to expanding our recycling policy, procedures for recycling other wastes which will be developed and implemented in the future, these may include recovery and recycling equipments and materials.