Sime Darby Plantation Berhad

Update Session

Ban (Finding) Issued by the United States Customs and Border Protection on Sime Darby Plantation

21 March 2022





Setting the Context



HOW IT ALL STARTED

LIBERTY SHARED CREATING AN ENVIRONMENT SAFE FROM TRAFFICKING

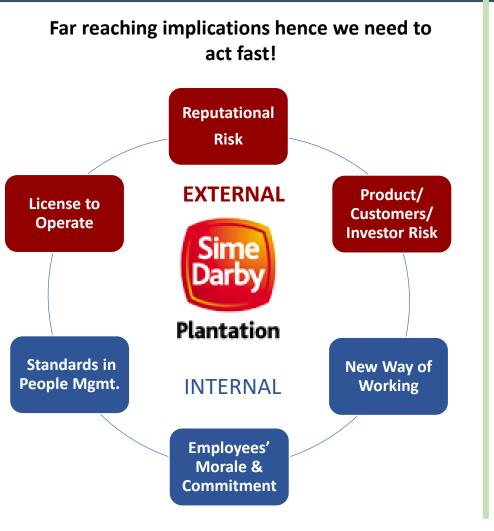
APR 2020 A Hong Kong based NGO's petition submitted to USCBP concerning alleged conditions of forced labour and child labour experienced by workers on plantation/estates owned and/or run by Sime Darby Plantation Berhad (SDP)

CUSTOMS AND BORDER PROTECTIONS AND BORDER PRO

USCBP DEC 2020 United States Customs & Border

Customs & Border Protection (USCBP) issues Withhold Release Order (WRO) to SDP JAN 2022 USCBP issues Notice of Finding on SDP

HOW WE ARE IMPACTED



OUR EXPERT PARTNERS

We endeavor to find solutions by working with experts in the field



Governance Structure & Objectives

SDP embarked on a continuous improvement plan to address any gaps in adherence to the 11 ILO indicators of Forced Labour



3

The Continuous Improvement Plan



Objective:

To ensure we achieve the expected standards required under the 11 ILO indicators of Forced Labour through an effective and practical continuous improvement plan.

The Governance Structure

Board **Sustainability** Committee

Board Sustainability Committee

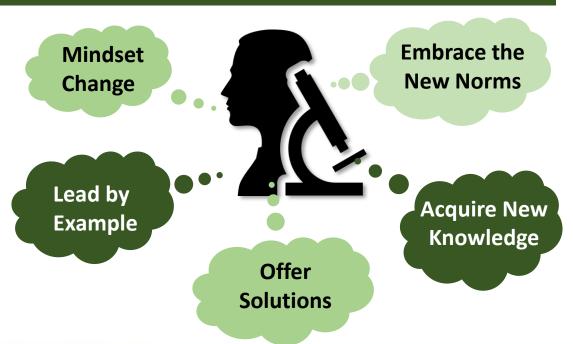
Meets every fortnight to provide overall direction. Comprises 5 senior directors

Steering Committee

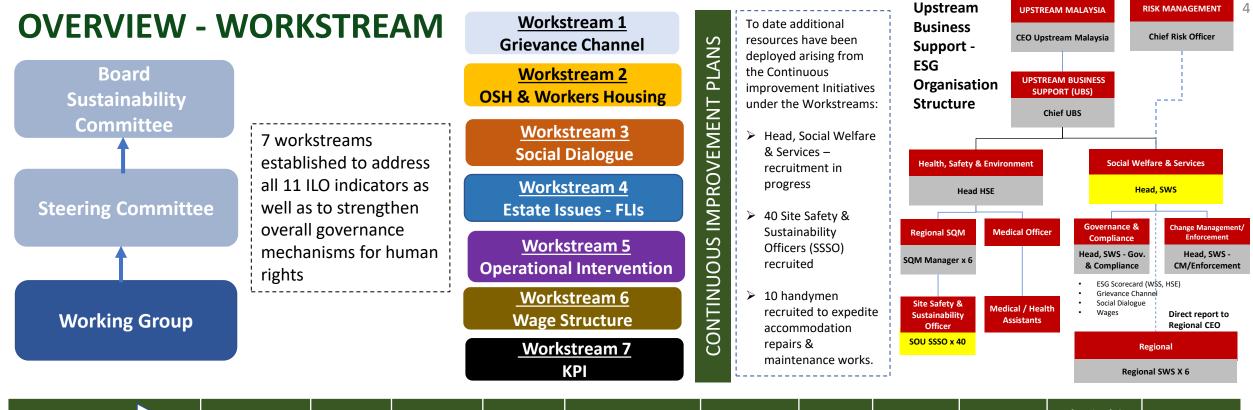
Steering Committee Meets on weekly basis **Chairperson: Group Managing Director** Members: Chief Financial Officer, Managing Director SDO, Chief Human Resources Officer and SDP Sustainability Advisor

Working Group

Working Group *Meets twice a week* Chairperson: Chief Financial Officer **Project Manager: Chief Risk Officer** Members: PLC members and Functional Heads



To Be Part Of The Solution



| 11 ILO INDICATORS | Abuse of Vulnerability | ID Retention | Movement Restriction | Excessive OT | Abusive Living and Working Condition | Deception | Isolation | Debt Bondage | Withhold wages | Physical & sexual violence | Intimidation |
|------------------------------|---------------------------|-----------------|-------------------------|-----------------|---|-----------|-----------|-----------------|-------------------|----------------------------------|--------------|
| 1 : Grievance Channel | ٧ | v | v | ٧ | ٧ | ٧ | V | | ٧ | ٧ | V |
| 2 : OSH & Workers Housing | | | | | V | | | | | | |
| 3 : Social Dialogue | V | V | v | ٧ | V | ٧ | v | | | ٧ | V |
| 4 : Estate Issues- FLI | ٧ | | v | | | ٧ | v | | | v | V |
| 5 : Operational Intervention | V | V | v | | | ٧ | | ٧ | | | |
| 6. Wage Structure | | | | v | | | | | ٧ | | |

Workstream 1 : Grievance Channel

Key Activities

- Trusted and organised channel for workers to raise queries, complaints, grievances.
- Fair and Unbiased investigation
- Trained team
- Satisfactorily Resolved issues

Sime Darby Plantation

Workstream Outcome

| G1 | Improved oversight of grievances and accountability for grievance handling. |
|----|---|
| G2 | Workers safeguarding is guaranteed. |
| G3 | Improved management capability to investigate grievances effectively. |
| G4 | Build back trust in management's capability to investigate and resolve grievances |

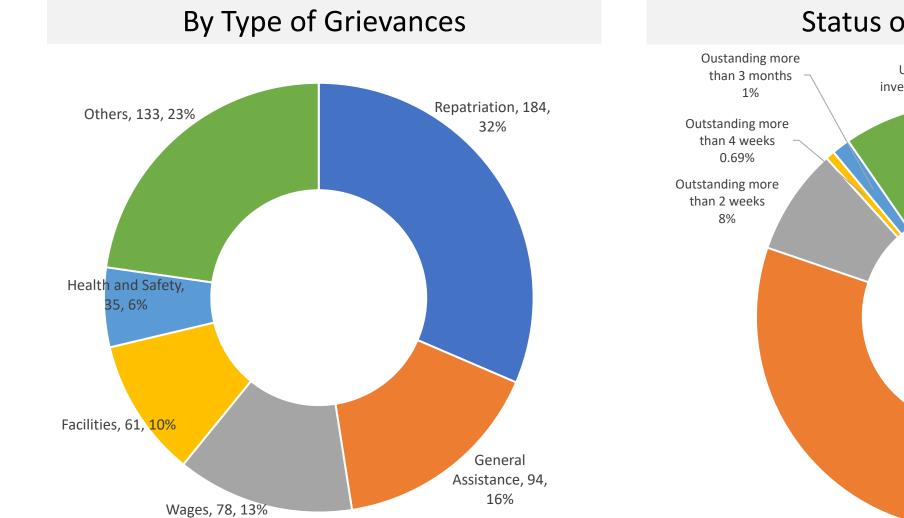
Link to 11 ILO Indicators of Forced Labour

| Abuse of Vulnerability | ID retention | Movement Restriction | Excessive OT | Abusive Living and | Deception | Isolation | Debt Bondage | Withhold wages | Physical & sexual | Intimidation |
|---------------------------|--------------|-------------------------|--------------|-----------------------|-----------|-----------|-----------------|-------------------|-------------------|--------------|
| | | | | Working Condition | | | - | - | violence | |

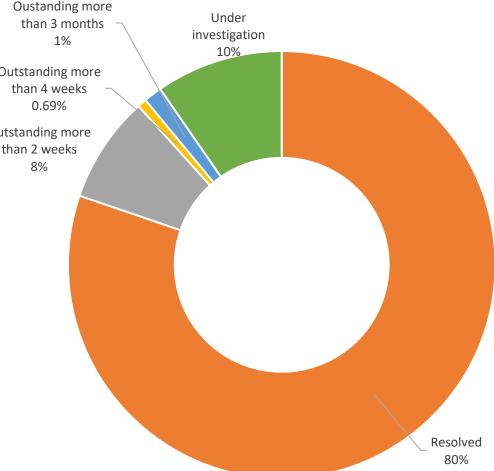
Grievances Received

August 2021 – 14 March 2022





Status of Grievances



General assistance include: request for transfers, breach of policies/ company procedures. Not necessarily forced labour related



Workstream 2 : OSH & Workers Housing

Key Activities

- Hazard identification at the workplace process incorporates worker interaction / input
- Enhanced process for medical access
- Enhanced housing repair and maintenance policy & dedicated budget
- Housing complaints reporting & monitoring app

Workstream Outcome

| W1 | Worker Centric Health and Safety, focused on salient/significant field and mill hazards |
|----|--|
| W2 | Accommodations well maintained with necessary repairs done in a timely manner based on clear SOP |
| W3 | Clear, effective and speedy access to medical care (for Occupational issues) at the OU level |

| Link to 12 | nk to 11 ILO Indicators of Forced Labour | | | | | | | | | | | |
|------------------------|--|-------------------------|--------------|---|-----------|-----------|-----------------|-------------------|----------------------------------|--|--|--|
| Abuse of Vulnerabil | ID retention lity | Movement Restriction | Excessive OT | Abusive Living and Working Condition | Deception | Isolation | Debt Bondage | Withhold wages | Physical & sexual violence | | | |

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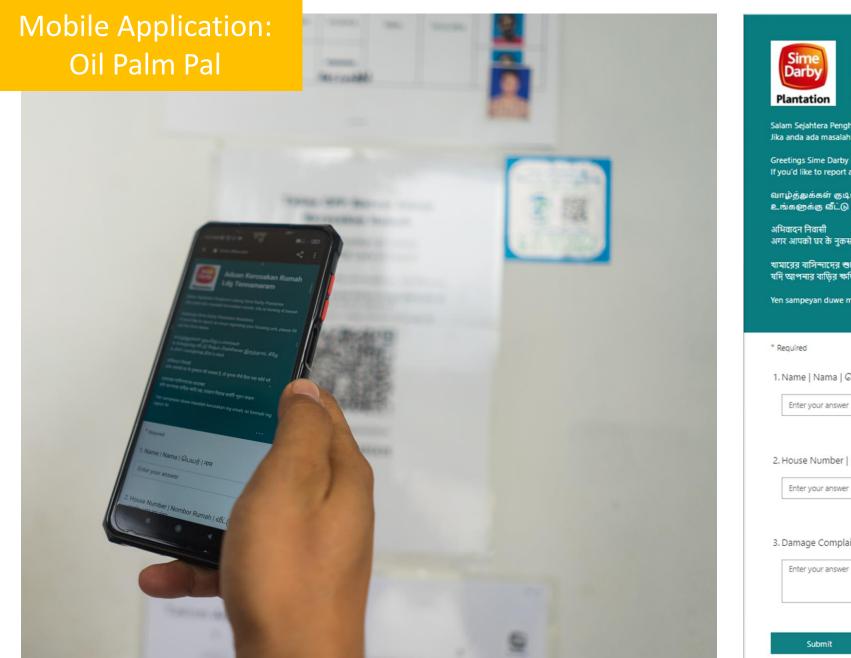
Intimidation



Workers Housing

9

in SDP's Tennamaram Estate, Selangor



Aduan Kerosakan Rumah Ldg East

Salam Sejahtera Penghuni Ladang Sime Darby Plantation Jika anda ada masalah kerosakan rumah, sila isi borang di bawah

Greetings Sime Darby Plantation Residents If you'd like to report an issue regarding your housing unit, please fill out the form below

வாழ்த்துக்கள் குடியிருப்பாளர்கள் உங்களுக்கு வீட்டு சேதம் பிரச்சினை இருந்தால், கீழே உள்ள படிவத்தை நிரப்பவும்

अगर आपको घर के नुकसान की समस्या है, तो कृपया नीचे दिया गया फॉर्म भरें

খামারের বাসিন্দাদের শুভেচ্ছা যদি আপনার বাড়ির ক্ষতি হয়, তাহলে নিচের ফর্মটি পুরণ করুন

Yen sampeyan duwe masalah kerusakan ing omah, isi formulir ing ngisor iki

1. Name | Nama | பெயர் | नाम *

Enter your answer

2. House Number | Nombor Rumah | வீட்டு எண் | घर का नंबर *

Enter your answer

3. Damage Complaint | Aduan Kerosakan | சேத வகை | क्षति का प्रकार *

Workstream 3 : Social Dialogue

Key Activities

- Facilitate appointment of OU level workers' representation per nationality
- Establish OU level management and workers social dialogue task force
- Social dialogue rolled-out to 152 OUs and used as a
 2-way communication & issue resolution platform
 between site management & workers
- Online tracker system to track issue resolution

Workstream Outcome

| S1 | OU level workers' representation per nationality |
|-----------|---|
| S2 | Establish Active and Independent OU level management and workers representation social dialogue task force. |
| S3 | Enable co-creation between workers and management to improve workplace and living conditions - starting from improvements related to ILO FL 11 Indicators |
| S4 | Social Dialogue to support monitoring of the overall remediation plan and implementation |

| Abuse of Vulnerability | ID retention | Movement Restriction | Excessive OT | Abusive Living and Working Condition | Deception | Isolation | Debt Bondage | Withhold wages | Physical & sexual violence | Intimidation |
|---------------------------|--------------|-------------------------|--------------|---|-----------|-----------|-----------------|-------------------|----------------------------------|--------------|
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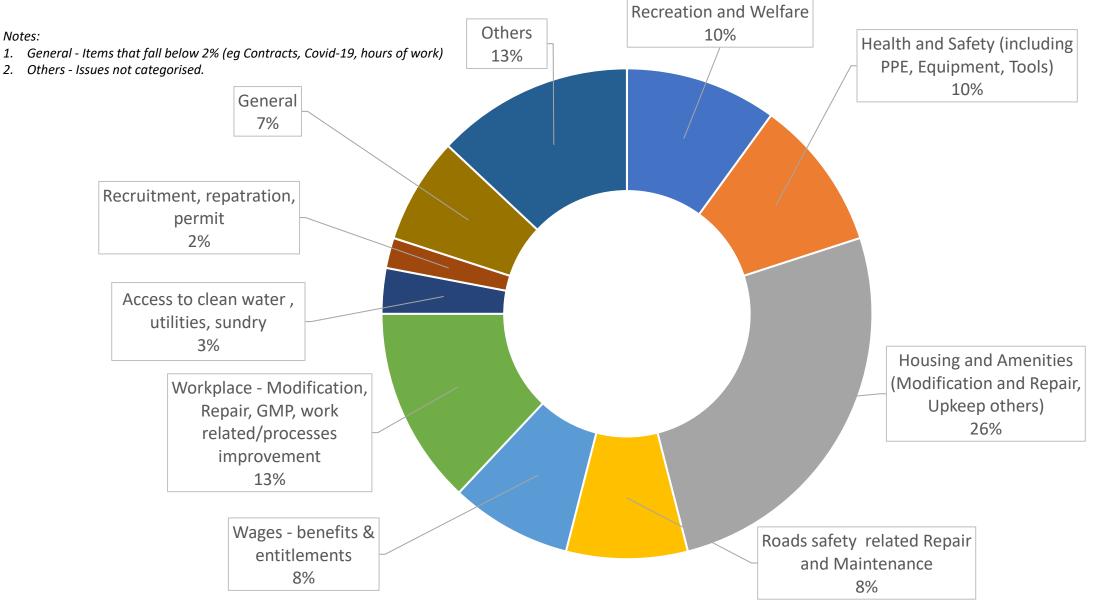
Link to 11 ILO Indicators of Forced Labour

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Social Dialogue: Issues by Categories

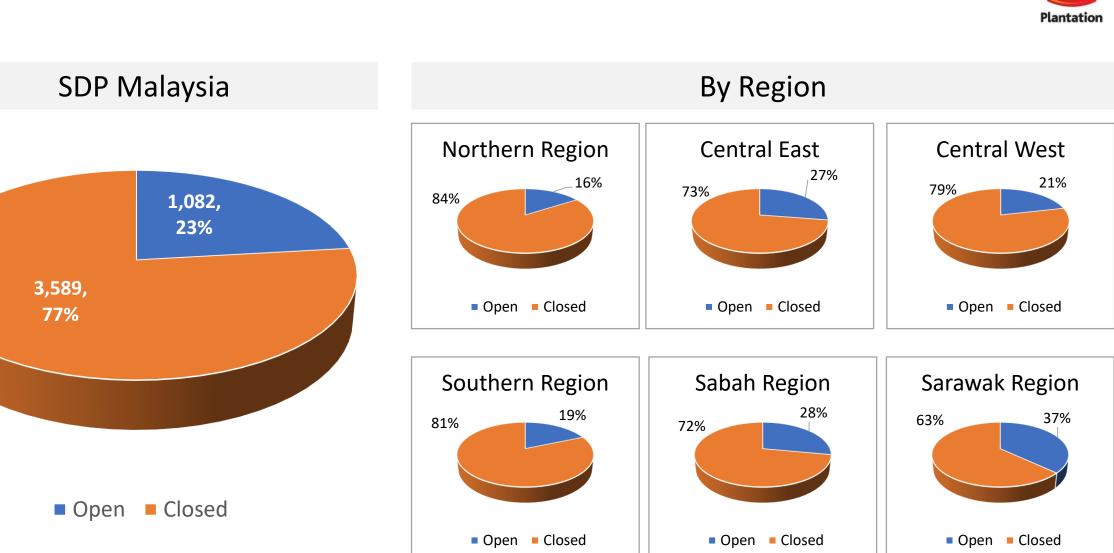
August 2021 – 15 March 2022





Social Dialogue: Status of Issues Received

August 2021 – 15 March 2022



Sime

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Social Dialogues with Worker Reps.



SDP St. Helier Estate, Central West Region



SDP Bkt Talang Estate, Central East Region



SDP Anak Kulim Estate, Northern Region



SDP Hadapan Mill, Southern Region



SDP Segaliud Estate, Sabah



SDP Takau Estate, Sarawak

Workstream 4 : Estate Issues - FLI Related

Key Activities

- Movement and Medical Access SOP and communications
- Managing isolation: Facilities & Programme; Transportation
- Not employing undocumented workers
- Enhanced SOPs on contractors/ vendors including ensuring that all contract workers are legal in possession of their passports & are at least paid minimum wages
- Undocumented Children assisting in documentation
- Bullying & Harassment SOP, Training, Culture

Link to 11 ILO Indicators of Forced Labour



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Workstream Outcome

EI Worker can access government hospitals when they feel ill and can get medical leave
 E2 All migrant children have clear path to legal status or citizenship
 E3 SDP does not employ undocumented workers (directly or via contractors / subcontractors)
 E4 Workers can freely leave the estates/mills barring reasonable restrictions
 E5 Social visit pass' workers afforded same rights and entitlements as regular workers
 E6 Workers operate in a harassment/abuse/intimidation-free workplace



Recreational Areas & Activities







in SDP's Sandakan Bay Estate, Sabah

PUSAT BINDINGAN HUWANA LADANG SANDAXAN BAY

Plantation

COMMUNITY LEARNING CENTRE RADER ZONE







Workstream 5 : Operational Intervention Workstream Outcome

Key Activities

- Recruitment Fees related Process and Procedures for active & inactive workers from 1 November 2018
- New Recruitment Process and Procedure-Ethical Recruitment
- Passport Retention Management- Lockers and related SOP

Link to 11 ILO Indicators of Forced Labour

| OP1 | Historical recruitment fees repaid for current and former workers |
|-----|--|
| OP2 | Recruitment policies, processes and practices have effective due diligence systems in place to ensure ethical recruitment |
| OP3 | 100% level of understanding of repayments by current and former workers |
| OP4 | All workers are in possession of their own personal documents and have individual, secure lockers within their own accommodation to store them |

| Abuse of Vulnerability | ID retention | Movement Restriction | Excessive OT | Abusive Living and Working Condition | Deception | Isolation | Debt Bondage | Withhold wages | Physical & sexual violence | Intimidation |
|---------------------------|--------------|-------------------------|--------------|---|-----------|-----------|-----------------|-------------------|----------------------------------|--------------|
|---------------------------|--------------|-------------------------|--------------|---|-----------|-----------|-----------------|-------------------|----------------------------------|--------------|

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REMEDIATION FEE



Sime Darby Plantation Berhad Migrant Worker Recruitment Procedure

plantation

2021



Sime Darby Plantation Berhad

Migrant Worker Responsible Recruitment Procedure

7 March 2022

Reaching Out to Former Workers for Remediation

Sime Darby Plantation Berhad (SDP) is the world's largest producer of certified sustainabl palm oil. We are committed to responsible recruitment to ensure that our workers are free fror forced labour and exploitative practices.

In July 2021, SDP became aware that some of our foreign workers may have been charge additional fees by third-party recruitment agents. Such fees are unreported payments charge by agents, sub-agents or other third parties to our foreign workers in their countries of origin, i contravention of SDP's zero recruitment fee policy.

As part of our ongoing remediation programme, SDP will be reimbursing our eligible foreig workers who used to work for us with a one-off lump sum payment (the Remediation Payment)

We invite all SDP former workers who left the company on or after 1 November 2018 to contac our appointed lawyers as per the following contact details, within 2 months from the date c this advertisement in order to be considered for the Remediation Payment. Our appointed lawyers will provide further information to prospective claimants on how they may make claim for the Remediation Payment.

Bangladesh

Hotline Number: +880 1952055944 Email Address: jabin.mahmood@dfdl.com



Hotline Number: +91 8800339680 Email Address: simedarby@induslaw.com



Sri Lanka

Hotline Number: +94 768041921 Email Address: supportservices@fjgdesaram.lk



Nepal

Hotline Number: +977 9823677584 Email Address: sdpclaim@neupaneleg

PASSPORT LOCKER



TUE FEB 15, 2022 / 3:57 AM EST

Malaysia's Sime Darby Plantation to compensate migrant workers over fees

1

Feb 15 (Reuters) - Malaysia's Sime Darby Plantation will set aside a total of 82.02 million ringgit (\$19.60 million) to compensate current and former migrant workers who paid recruitment fees to secur jobs, the company said, amid concerns over its labour practices.

Maybank IB: Sime **Darby Plantation's** recruitment fees reimbursement a step in right direction HOME / MALAYSIA

Bernama / Bernama February 16, 2022 11:24 am +08

Sime Darby to reimburse RM82mil recruitment fees to foreign workers

FMT Reporters - February 15, 2022 3:52 PM



Sime Darby Plantation to reimburse foreign workers from eight countries RM82m in recruitment fees

Darb

Tuesday, 15 Feb 2022 03:09 PM MYT



Ampang landslide: houses to be vacat SDP)

S over

hat it

24 minutes ago Deputy minister say March 23 court dec

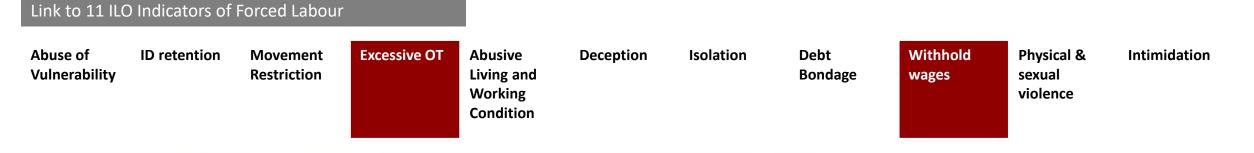
Workstream 6 : Wages

Key Activities

- Independent auditor review on payment of wages and other payments
- Review and improvements on work-related conditions such as working hours, work on rest days – e.g. OT capped at 4 hours a day; No working more than 14 consecutive days
- Review and improvements on wage structure and payslip
- Automation of processes to accurately capture workers clock-in time

Workstream Outcome

| OP1 | Simplified and consistently applied wage structure |
|-----|--|
| OP2 | Workers and management understand payslip and how wages are paid |
| OP3 | Governance on wages, work hours / days and equitable pay for work done |
| OP4 | Authorised and fair wage deductions |



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TRANSLATE

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உங்கள் சம்பளச்சீட்டு பாகம் II: நீங்கள் ஈட்டிய சம்பளம் மற்றும் பிடித்தங்கள் மொத்த வருமானம் மொத்தப் பிடித்தங்கள் DEDUCTION INCOM தீங்கள் ஈட்டிய AMOUNT AMOUNT CODE DESCRIPTION DESCRIPTION 300C சம்பளம் பற்றிய (RM) (RM) ஊடுயக் குறியீடுகளை 781.58 D002 EMPLOYEE EP உங்கள் DAILY RATED WAGES (9.00 DAYS) EMPLOYEE SOCSO 0.00 E001 380.79 D003 தாய்மொழியி ARVESTING WAGES (2.00 DAYS) 39.86 EMPLOYEE SOCSO (SIP) 0.00 PRICE BONUS - NORMAL DAY 113.40 D027 UNION - NUPW MEMBERSHIP FEE 11.00 F004 படித்து PRODUCTIVITY INCENTIVE 3.27 EXCESS OF WATER SUBSIDY (WORKER) 6.73 அறிந்துகொள்ளவு F004 D066 ATTENDANCE/ OUTTURN INCENTIVE 25.00 SPECIAL GRATITUOUS PAYMENT (NORMAL DAY) 107.66 A177 OVERTIME - NORMAL DAY F007 300.75 EST DAY WAGES 380.88 E002 உங்களின் **பிடித்தங்கள்** பற்றிய PRICE BONUS - REST DAY 16.20 F005 குறியீடுகளை உங்கள் OVERTIME - REST DAY 110.62 E008 SPECIAL GRATITUOUS PAYMENT (REST DAY/ PH) 15.38 தாய்மொழியில் படித்து A178 E001 PAID PUBLIC HOLIDAY 110.62 அறிந்துகொள்ளவும். PHONE REIMBURSEMENT (FOREIGN WORKERS) A038 5.00 TOTAL INCOME 2391.00 TOTAL DEDUCTION 17.73 MID MONTH PAY 100.00 NET PAY 2273.27 இந்த மாதத்தில் நீங்கள் மாதத்தின் நடுவில் உங்களுக்கு வழங்கப்பட்ட இந்த மாதத்தில் மொத்தப் பிடித்தங்கள். சம்பள முன்பணம் ஈட்டிய மொத்த சம்பனம் আপনার পেস্রিপ Sime Darby RÎSE 🦰 পার্ট III : আপনার কাজ এবং উপস্থিতির বিবরণ APEX গড় দৈনিক মজুরি মানে একদিনের মজুরি। এটি বিশ্রামের দিন। > AVERAGE DAILY WAGE সরকারী ছুটির দিন এবং ওভারটাইমের কাজের হিসাবে ব্যবহৃত 61.04 হয় AVERAGE DAILY WAGE (CURRENT MONTH) 59.50 AVERAGE DAILY WAGE (LAST MONTH) 78.42 আইন দ্বারা প্রদন্ত হারের উপর ভিন্তি করে ওভারটাইম গণনা PRODUCTIVITY/OUTTURN INCENTIVE PER DAY 1.54 করা হয় মাসের জন্য কাজ এবং উপস্থিতির বিবরণ 1 NORMAL DAY WORK 23.00 5 OT - NORMAL 9 PAID HOLIDAY 2.00 13 APPROVED UNPAID LEAVE 0.00 16 SOCSO LEAVE 0.00 0.00 10 ANNUAL LEAVE 14 ABSENT 17 OTHER LEAVE 0.00 2 RESTDAY WORK 3.00 6 OT-RESTDAY 0.00 0.00 1.00 7 OT-HOLIDAY 11 SICK LEAVE 0.00 15 MATERNITY 3 WORK ON HOLIDAY 0.00 0.00 0.00 18 REST DAY 2.00 8 HALF DAY 12 NON PERFORMANCE/ NON 0.00 4 NO WORK 0.00 0.00 (E.G.WEATHER/ MCO) COMPLETION স্বাভাবিক সংখ্যা ওভারটাইম ঘন্টা চাল বার্ষিক সংখ্যা 8 ছুটি ব্যতিরেকে অনুপস্থিত কর্মীর কর্ম দিবস 50 বিশ্রাম দিন ছটি নেওয়া সংখ্যা বিশ্রামের সংখ্যা ওভারটাইম ঘন্টা চালু অসুস্থজনিত দিনের সংখ্যা দিনের সংখ্যা কর্ম দিবস 55 সরকারী ছুটি ছুটি নেওয়া মাতৃত্বকালীন ছুটি জন সংখ্যা অর্ধদিবস কর্মীরা কত দিন কাড ৩-পারফরম্যান্স। সমাপ্তির দিনের ছুটির দিনে কাজ socso জনিত ছুটির সংখ্যা সংখ্যা কাজ এর কবেচ্চ (যেমন, দুর্ঘটনার ক্ষেত্রে) দুর্বল আবহাওয়া / MCO এর কারণে দৈনিক কর্ম বিঘ্ন ১৭ অন্যান্য ছটির সংখ্যা যেমন সহানুভূতিশীল, তীর্ধ বা হজ্ব যাত্রা পদত্র সংখ্যা অনুমোদ্রিত অবৈতনিক ছুটির 50 সরকারী ছুটি গুভারটাইম ঘন্টা চালু দিনের সংখ্যা সাধারণ দিন ১৮ বিশ্রাম দিবসের সংখ্যা

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Sustaining the Changes

Workstream 7 : KPI

From: Sustainability Health Index (SHI)

- Within Performance Management (5% weightage)
- 2. Evaluated by self and managers
- 3. Individual Performance
- 4. Focuses on HSE, Governance and Environment

| Sustainability Health Index 5% of Total KPI | Parameter | Weight (%) | Level | 1 | | 2 | | 3 | | 4 | | 5 |
|---|---|---------------|--|---|---------|--------------------|--|---------------------------|-----------------|---------------------------|-----------------|--|
| HSE (50%) | LTI reduction 20 | | RGM (5%) RCE (5%) Managers (5%) Executives (10%) | Accidents increased | | Similar to last FY | | Y% reduction or better | | X% reduction or better | | Zero LTI |
| 13E (30 70) | Inspections (Workplace & House) | 30 | RGM (5%) RCE (5%) Managers (5%) Executives (10%) | < Once / | Quarter | Once , | / Quarter | Once per month | | Once p week | | Once per week |
| Governance (50%) | Compliance / Conformance to legal & internal policies & procedures | 50 | RGM (5%) RCE (5%) Managers (5%) Executives (10%) | Issued with SWO | | | ine, Not more than 1 d or penalty, fine, / compound, SWO | | fine, compound, | | fine, c SWO, | penalty, ompound, Notices & NCR |
| | Waste Generation Water Consumption (m3) | NA | | Proposed to be excluded from SHI Index weight – but maintain for reporting and tracking purposes | | | | | | | | |
| | Energy Intensity (GJ/mt) | | | | | | | | | | | |

To: ESG scorecard and accountability mapping

- 1. Outside of performance management (heavier emphasis)
- 2. Centrally managed & metric driven
- 3. Collective performance
- 4. Focuses expanded to resolving and maintaining improvement based on ILO Indicators

| Workstream | Propose KPI | Propose Measures | % | Threshold | Base | Stretch | Rationale | | |
|-----------------------------------|--|---|-----|--|---|---|--|---|--|
| ALL | 1. Workers Satisfaction Survey | Overall Survey Scores (First year survey is set as baseline | 20% | 2 | 3 | 4 | Quarterly evaluation on WS Initiatives and 11 ILO Indicators | | |
| ALL | 2. Environmental & Governance Compliance | Compliance to Legal and statutory requirements + Conformance to Sustainability Certifications | 20% | Penalty/Fine/ Summon /SWO due to legal non compliances (excluding COVID related) | Zero Fines/ Penalty/ Summon/ SWO | Base + Zero Major NCRs from RSPO & MSPO certification | KPI adopted from SHI Yearly OU-level audit conducted on Environmental and Compliance Every audit has recorded NCR. About 20% of SOU has zero major NCR | green status at differen | t levels |
| <u>1:</u> Grievance Channel | 3. Closure of Grievances | Improve oversight of Grievances and accountability for grievance handling: • % of Grievance Closure | 20% | 90% | 95% | 98% | OU to be accountable in resolving issues (within OU capacity) raised from the Grievance Channel | Country 2 | Country 3 |
| <u>2: OSH</u> | 4. <u>OSH Index</u> | Assessment of OSH practices: • Quality of HIRARC intervention • Quality of workplace inspection • Incidents Reporting (including near misses) | 20% | 2 | 3 | 4 | Proactive approach to workplace improvement Conducted by OU and RSQM | Large Region | Small Region Region 2 |
| <u>3 : Social</u> Dialogue | 5. Effectiveness of Social Dialogue | Impactt's SD Success Factors (Issues Resolution Timeline, Workers representation & SD Continuation) | 20% | 2 | 3 | 4 | Cadence on Social Dialogue and issues resolution as per Impactt Success Factors | Zone 2 | Zone 3 |
| | | | | Vertical ountability | | | | OU 5 Assistants Supervisors - Assistants Supervisors - Supervisors - Supervisors | OU 8 - Assistants - Supervisors - Supervisors |



Sharing Our Story.....

Estates and mills in both Peninsula Malaysia and East Malaysia covering approximately **342,000 hectares** This translates to **4 times** the size of **Singapore,** spanning many remote locations

150 operating units spanning a distance of up to **4,100 km** from the Head Office in Kuala Lumpur 24,000 workers focused in our plantation operations, 15,000 of whom are migrant workers from 9 countries 1 year of >500,000 man hours comprising >1,200 individuals

involving >10,000 meetings

Lock downs

Processes and actions conducted **virtually**







2 CENTURIES OF LEADERSHIP

THANK YOU





2 CENTURIES OF LEADERSHIP